



You are summoned to attend the following meeting:

Policy & Finance Committee

26 January 2015 @ 6.00 pm

Venue: Council Chamber Council House, Ventnor Road, Cwmbran NP44 3JY

AGENDA

To: Councillors SWJ Ashley, LJ Chaney, D Daniels, M Day, R Jones, R Kemp, TA Matthews (Vice Chair), J Rees, WJ Walker and DJ Williams

Councillors S Evans, M Johnston, S Brooks and WM Howell (Chair)
(Ex Officio Members)

To: ALL OTHER MEMBERS FOR INFORMATION

1. **Apologies for Absence**

2. **Members' Declarations of Interest**

3. **Itemised Schedule of Receipts & Payments (November & December 2014) and Quarterly Financial Monitoring**

Schedules of receipts & payments and bank reconciliations are attached for members only. Details of the Quarterly Financial Monitoring (Quarter 3) are also attached.

(Members of the public may obtain this information from the Clerk to the Council)

Background papers will be brought to this meeting to allow members to interrogate any transactions etc. in more detail, should they wish.

4. **Earmarked Reserves**

To identify any sums to be held as earmarked reserves. Potential uses include the Community Centre Refurbishment/Replacement and any unspent funds for CCYP Maintenance.

The amount held in general reserves at 31.3.14 was £479,575.

5. **Replacement PCs for Council Staff**

In considering the Revenue Estimates on 8 December 2014, members asked that a report is presented to the next meeting on options to replace PCs from within existing budgets (ie current year).



The allocation for 2014/15 for Computers, Website & IT Support is £10,000 (Code H05.) Expenditure at 31 December 2014 for this allocation stood at £702.50.

Approx. costs to upgrade computers are £72.22 per monitor and £289.66 for each PC itself (ie tower, keyboard and mouse). This comes to £361.88 in total, which, if all four PCs were replaced, would total around £1447.52. This would leave £7850 available.

6. **Internal Audit Review**

To consider the attached report.

7. **Business Risk Register 2014 – Review of Progress**

On 28 April 2014, members approved the Business Risk Register, subject to the addition of an additional column to allow progress to be monitored during the year (Minute PF13/080 refers).

An updated Risk Register report is therefore attached for members to consider.

A new register will be produced for 2015 later in the year.

8. **Vacancies on School Governing Bodies**

The following vacancies currently exist for representatives of the Community Council

School	Previous Governor	End Date
Blenheim Road Community Primary School	Tom Winter	19/11/2014
Greenmeadow Primary	Michelle Day	01/08/2008
Henllys CiW Primary	Natalie Salkeld	11/03/2014
Maendy Primary	Tom Winter	01/08/2012
Our Lady of the Angels RC Primary	-	-
St David's RC Primary School	-	-
Ysgol Panteg	Colin Bevan	23/11/2014

Members are invited to submit nominations.

9. **Armed Forces Day: 27 June 2015**

On 8 December 2014, members asked that an item about the arrangements for Armed Forces Day 2015 is included on the agenda for the next meeting. Minute PF14/054 (e) refers.

June 2015 will see the 200th anniversary of the incorporation of the Gurkhas into the British Army. Members therefore also noted that Armed Forces Day 2015 might represent a suitable occasion to mark this historic anniversary. Provisional enquiries have already been made in relation to the availability of the Gurkhas and other key dignitaries for the 27 June 2015.

Members are asked to consider any proposed arrangements.

(Note: Following approval of the Revenue Estimates in January 2015, the budget for "Remembrance" is now held by the Events & Community Projects Committee. This item should therefore be referred to that committee, which next meets on 23 February 2015.)

10. **"An evening to Celebrate Cwmbran and its Communities"**
Saturday 7 March 2015 at Greenmeadow Golf Club

Following consultation with the Chairman of the Council, arrangements are being put in place for above event which will comprise a formal dinner with speeches and some entertainment. Invitations are currently being prepared.

Further details of the event will be reported orally.

11. **Seminars & Meetings of Outside Bodies**

To consider the attached reports in relation to seminars and meetings of outside bodies, attended by representatives of the Council.

- (a) [Local Strategic Board Tactical Group](#) [27 November 2014](#)
- (b) [TCALC](#) [2 December 2014](#)
- (c) [Local Councils in Partnership Committee \(LCP\)](#) [16 December 2014](#)
- (d) [Asset Transfer - One Voice Wales Training: "Asset Transfer & Devolution of Services" \(1 December 2015\) and "Wales Audit Office Seminar: Making Better Use of Public Assets." \(14 January 2015\)](#)



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19 January 2015
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