



You are summoned to attend the following meeting:

**Policy & Finance Committee**

**20 April 2015 @ 6.00 pm**

Venue: Council Chamber Council House, Ventnor Road, Cwmbran NP44 3JY

**AGENDA**

To: Councillors SWJ Ashley, LJ Chaney, D Daniels, M Day, R Jones, R Kemp, TA Matthews (Vice Chair), J Rees, WJ Walker and DJ Williams

Councillors S Evans, M Johnston, S Brooks and WM Howell (Chair)  
(Ex Officio Members)

To: ALL OTHER MEMBERS FOR INFORMATION

1. **Apologies for Absence**

2. **Members' Declarations of Interest**

3. **Itemised Schedule of Receipts & Payments (January & February 2015)**

Schedules of receipts & payments and bank reconciliations are attached for members only.

(Members of the public may obtain this information from the Clerk to the Council)

Background papers will be brought to this meeting to allow members to scrutinise any transactions etc. in more detail, should they wish.

*(Note: A matter was identified during the recent Interim Audit (see item 4 below) in relation to the Schedule of Receipts & Payments previously reported to members for January 2015. The Schedule was inaccurate due to a case of double counting in June 2014, which affected the VAT and "totals" columns for Purchases. The Receipts entries are unaffected. An amended copy of the January Schedule is therefore attached to so that members are in possession of the accurate information.)*

4. **Interim Audit Findings and Audit Plan**

- (i) To consider the attached [report of the Council's Internal Auditor](#).
- (ii) On 26 January 2015, members conducted a review of the Council's internal audit arrangements. Whilst the review produced a satisfactory outcome, it was noted that the Council did not have a formal Audit Plan in place. Members are therefore asked to consider the attached [Audit Plan](#).



5. **One Voice Wales Annual Conference/AGM Saturday 3 October 2015**

- (i) To nominate any members to attend the above.
- (ii) To consider whether the Council wishes to submit a Motion for debate at the AGM. Motions must reflect a national issue or problem and must be accompanied by a short explanatory note.

6. **Maintenance of Council House & Other Matters**

To consider an oral report on progress from the Clerk.

7. **[Walk For Life 2015: Kidney Wales Foundation](#)**

To consider any support which the Council may wish to offer in relation to the above event, which is held on Sunday 26 April 2015. Details of the event are attached.

8. **Review of Welsh Language Scheme**

The Council's Welsh Language Scheme was approved in June 2008.

Day-to-day monitoring of the Scheme is undertaken by the Clerk but the Council should also consider an Annual Report on the Scheme, as required by article 5.4.2.

Members are asked to consider a way forward. The Scheme can be viewed [here](#).

9. **Seminars & Meetings of Outside Bodies**

To consider the attached reports in relation to seminars and meetings of outside bodies, attended by representatives of the Council.

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| (i)   | <a href="#">TCALC</a>  | 10 March 2015 |
| (ii)  | <a href="#">SLCC Workshop</a> Re White Paper on<br>Local Government Reform                             | 19 March 2015 |
| (iii) | <a href="#">LCP</a>  | 24 March 2015 |
| (iv)  | <a href="#">One Voice Wales Larger Councils Group</a><br>(An oral report will supplement the attached) | 15 April 2015 |



David Collins, Clerk to the Council  
13 April 2015  
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