



You are summoned to attend the following meeting:

Policy & Finance Committee

Tuesday 18 April 2017 @ 6.00 pm

Venue: Council Chamber Council House, Ventnor Road, Cwmbran NP44 3JY

AGENDA

To: Councillors: SWJ Ashley, D Daniels, M Day (Vice Chair), S Evans, WM Howell, M Johnston, R Kemp, WJ Walker, DJ Williams and TJ Winter

Councillors: KK Manneh, R Jones, SJ Brooks and TA Matthews (Chair)
(Ex Officio Members)

To: ALL OTHER MEMBERS FOR INFORMATION

- 1. Apologies for Absence**
- 2. Members' Declarations of Interest**
- 3. Itemised Schedule of Receipts & Payments (February 2017) Quarterly Financial Monitoring**

Schedules of receipts & payments and bank reconciliation are attached for members only. Quarterly financial monitoring is also attached (Members of the public may obtain this information from the Clerk to the Council).

Background papers will be brought to this meeting to allow members to scrutinise any transactions etc. in more detail, should they wish.

- 4. Expenditure against Budgets**

To report the following additional expenditure approved by the Clerk in accordance with Financial Regulation 4.6

- | | | |
|------|------------------|---|
| (i) | Code | G11 |
| | Heading | Cleaning/Hygiene Materials |
| | 2016/17 Estimate | £1500 |
| | Expenditure | Currently £2,638.46 |
| | Reason | The increased expenditure coincides with an improvement in cleanliness & hygiene at the Council's premises. (see also item 6 below) |
| | Action taken | Members have increased the 2017/18 budget for this heading. |
| (ii) | Code | H04 |
| | Heading | Postage |
| | 2016/17 Estimate | £2100 |
| | Expenditure | Currently £2,515.60 |



Reason	Minute PF 16/086 refers – additional postage
Action taken	Members have increased the 2017/18 budget for this heading

5. Independent Remuneration Panel for Wales (IRP) Annual Report 2017/18

Here is a link to the [IRP website](#) where Members can view the above report for 2017/18 and covering letter. The report takes effect for the municipal year 2017/18.

[Section 13 of the Report \(attached\)](#) relates to Community and Town Councils

Determinations 44 to 51 are permissive powers, each of which requires a formal decision by the council. Where the council makes such a decision, it must apply to all its members at the levels determined by the Panel. An individual member may make a personal decision to elect to forgo part or all of the entitlement to any of these allowances by giving notice in writing to the proper officer of the council (that is, the Clerk).

It is **recommended** that members consider whether or not to adopt Determinations 44 to 51.

6. Torfaen County Borough Council Trade Refuse and Recycling Service – 2017/18 Charges

To consider the [attached letter](#) from Torfaen County Borough Council.

7. Cwmbran Bowls Club

To consider a request to take out an advert in the club's handbook. The Council has taken out a similar advert in previous years.

In 2016 this committee agreed to fund an advertisement from the Advertising & Publications budget (H06) (£50.00)

8. Health & Safety Inspection 14 February 2017

To consider the [attached report](#)

9. Improving the Effectiveness of the Local Councils Partnership Committee (LCP) & Torfaen County Association of Local Councils (TCALC)

To consider the [attached report](#).

(An "advance copy" of this report was circulated to Members on 16 March 2017 in view of the interest which Members take in the work of TCALC and the LCP.)

10. Seminars & Outside Bodies

To consider the attached reports in relation to seminars and meetings of outside bodies, attended by representatives of the Council.

- | | |
|--|------------------|
| (i) Torfaen Public Services Board: | |
| Executive Board | 16 February 2017 |
| Joint Executive Board & Delivery Group | |
| Extraordinary Meeting | 23 March 2017 |
| (ii) SLCC Conference for Wales | 15 March 2017 |

- (iii) [Welsh Government Focus Group](#) 16 March 2017
Town and Community Council Sector
- (iv) [One Voice Wales Gwent Valleys](#) 4 April 2017
Area Committee
- (v) [One Voice Wales Larger Councils Committee](#) 5 April 2017

It is **recommended** that the reports are noted.



David Collins, Clerk to the Council

7 April 2017

david@cwmbbran.gov.uk

tel. 01633 624154