

**Summary (Notes) of the meeting of Events & Community Projects Committee of Cwmbran Community Council held on Monday 15 November 2021 at 6.00 pm.**

**Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021**

*Formal minutes of the above meeting will follow.*

The recommendations below will be submitted to the Council Meeting to be held on 15 December 2021.

The minutes are subject to confirmation at the meeting of the committee to be held on 10 January 2022.

**Present** Councillors M Day (Chair), Councillors SWJ Ashley, AL Bird, SJ Brooks, LJ Chaney, LG Johnston, M Villars and WJ Walker

Also Councillor RD Kemp

*(Councillors LJ Chaney, RD Kemp and M Villars participated in the meeting via remote means)*

Also David Collins (Clerk to the Council) and Clare Facey (Administration Officer.)

**Absent** Councillors RhM Bennett, JS Davenne, M Johnston, KK Manneh, LM Ryan and LE Williams

*(No Public Participation Session was held at this meeting)*

**1. Apologies for Absence**

Apologies for absence were accepted from Councillors KK Manneh (personal) and LE Williams (personal).

**2. Members' Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have

**3. Membership**

Members noted the membership and terms of reference of the committee, which had been approved at Annual Council on 19 May 2021.

It was **recommended** that: the information is noted.

**4. "A Look Behind the Curtain – Running Successful Events in 2021"**

Members considered a report about a training event attended by the Council's Administration Officer.

It was **recommended** that

- (1) the information is noted.
- (2) details of issues raised at the seminar are shared with the Council's partners and referred to on the Council's website and Residents Handbook

**5. Remembrance Sunday 11 and 14 November 2021**

Members considered arrangements to commemorate Remembrance this year. This had included the unveiling of a wreath at the Clock Tower (Council House) at 11.00 am on 11 November 2021.

Several Members also attended local Remembrance commemorations, including a parade held in Old Cwmbran.

The Chairman of the Council and others also laid wreaths at Cwmbran Park as part of a wider Service of Remembrance. He also joined other Members and guests at a service held at St Gabriel's Church. The Vice Chairman laid a wreath at Pontnewydd.

The Chairman of the Council paid tribute to the various partners who had come together to help stage these important events successfully.

It was **recommended** that

- (1) the success of the above arrangements is noted.
- (2) the observations of Councillor Kemp in relation to Pontnewydd are noted and referred to the Royal British Legion.

**6. Provisional Programme of Events**

Members considered the following programme of events.

<b>Event</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Christmas Tree Lighting Ceremonies at (a) Pontnewydd and (b) The Council House  <i>Local Government Act 1972, s. 144</i>  <b>Budget £6,000 (L09)</b>	(a) 1 December 2021 (b) 3 December 2021	6.00 pm	(a) Pontnewydd (Ladywell)  (b) The Council House
Schools Eco Quiz (Environment, Sustainability & Planning Committee)	3 February 2022	6.00 pm	The Congress Theatre

Environment (Wales) Act 2016: <b>Budget £800 (N09) with donation from Knauf</b>			
Celebration of Cwmbran and its Communities  <i>Local Government Act 1972, s. 137</i>  <b>Budget £3,500 (L11)</b>	TBC	7 pm for 7.30 pm	Greenmeadow Golf Club
Primary Schools Choral Festival  <i>Local Government Act 1972, s. 145</i>  <b>Budget £4,000 (L04)</b>	22, 23, 24 March 2022	6.00 pm & 7.00 pm	The Congress Theatre

It was anticipated that a graveside service would also take place in January 2022 to commemorate the life of John Williams (Fielding) VC. This was an event which the Council had traditionally supported in the past.

It was **recommended** that

- (1) the above arrangements are approved, pending more detailed reports.
- (2) the Administration Officer is authorised to contact local schools to begin preparing for forthcoming events, taking into account their availability.
- (3) the Council considers that the above expenditure in relation to s. 137 Local Government Act 1982 benefits all or some of the inhabitants of the area and is commensurate with the benefit achieved.
- (4) where necessary, further reports are submitted.