

## Cwmbran Community Council Performance Appraisal Framework 2019

*Document Reference 3.5*

### **Full Council**

Responsible for Overarching, Organisational Objectives

- A Prosperous Cwmbran
- A Resilient Cwmbran
- A Healthier Cwmbran
- A: More Equal Cwmbran
- A: Cwmbran of Cohesive Communities
- A: Cwmbran of Vibrant Culture & Thriving Welsh Language
- A Globally Responsible Cwmbran
- A Competent Council

*(These goals reflect the Well Being of Future Generation (Wales) Act 2015)*

Preservation of Internal Control Environment

Annual Governance Statement

### **Committees (4)**

Oversight of Individual Projects to Deliver the above

### **Clerk**

1:1 Dialogue with Leader & Deputy to monitor progress and identify future direction

(Administrative Officer also attends)

1:1 Dialogue with committee chairs (Agenda Management)

Identification of training needs.

SLCC Membership

CiLCA Qualified

**Other Staff**

Team Briefing to monitor progress of projects & events

Discussion of Health & Safety Issues

Review of Diaries

1:1 Dialogue in relation to specified projects

Identification of Training Needs

Review of Grades by Members

## Review & Appraisal Tools

(Based on themes identified by [Good Governance Institute](#))

<b>Review</b>	<b>Develop</b>	<b>Sustain</b>	<b>Engage</b>	<b>Innovate &amp; Inspire</b>
Reports to Members reviewing success of projects & events.	Member Development Programme (One Voice Wales)	Monitoring of progress to deliver goals	Thematic Residents Handbooks linked to Well-being goals.	Networking & Benchmarking to share Best Practice and expose fresh ideas.
Risk Management Strategy	Bespoke solutions in key areas such as. Health & Safety; HR.	Internal Audit of Internal Control Environment	Consultation.	
Periodic Review of Governance Framework	Identification of staff training needs	External Audit of governance arrangements.	Digital solutions/Social Media updates	
			Cwmbran Business Network	