



Cwmbran Community Council  
cyngor cymuned cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council, **Policy & Finance Committee** on Monday 28 February 2022

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

### AGENDA

To: Councillors:

- (i) Councillor RhM Bennett
- (ii) Councillor M Day
- (iii) Councillor LJ Chaney
- (iv) Councillor AL Bird
- (v) VACANT
- (vi) Councillor M Villars
- (vii) Councillor WJ Walker
- (viii) Councillor DH Williams
- (ix) Councillor F Jones
- (x) Councillor S Morgan

Also Councillors:

Councillor SJ Brooks  
Councillor LG Johnston (Vice Chairman)  
Councillor KK Manneh  
Councillor SWJ Ashley (Chairman)  
(Ex Officio Members)

*3 Members must be present for the meeting to be quorate.*

To: ALL OTHER MEMBERS FOR INFORMATION

#### 1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

#### 2. **Members' Declarations of Interest**

(Must be declared in writing at the meeting)

#### 3. **Minutes**

To confirm the attached minutes of the meeting held on 17 January 2022 as a true record. subject to the addition of a non-prejudicial declaration of interest by Councillor S Morgan in relation to Minute PF21/031 (Community Alcohol Partnership for Cwmbran) as an independent director of Community Alcohol Partnerships the minutes of the above meeting are received. (Councillor Morgan remained in the meeting for the discussion.) Minute CL21/127 refers. The Minutes to be signed by the Chairman.

## *Finance and Audit Items*

4. **Itemised Schedule of Receipts & Payments ([December 2021](#) and [January 2022](#))**

Schedules of receipts & payments and bank reconciliation are attached. Councillor Villars has verified the reconciliation and bank statements in accordance with Financial Regulations. No issues stand referred to the committee because of this process.

5. **[Quarterly Financial Monitoring 2021/22: Quarter 3 \(October, November, December 2021\)](#)**

Quarterly financial monitoring of expenditure against budget is attached.

To consider the attached report.

6. **Unity Trust Bank**

To note that Unity Trust Bank has reviewed interest rates following the increase in the Base Rate by the Bank of England on 3 February 2022. The rate on the Council's account has now increased to 0.25% as of 4 February 2022

7. **[Interim Internal Audit Report y/e 31 March 2022](#)**

To consider the attached report of the Council's Internal Auditor.

There are no issues which the Clerk wishes to raise in response.

## *Governance Items*

8. **[Investment Strategy 2022/23](#)**

To consider the attached. (*Note: the corporate report template is not usually used to report standard governance documents.*)

9. **Independent Remuneration Panel for Wales Annual Report**

The [Draft Annual Report](#) was considered by the Council on 27 October 2021 (Minute CL21/090 refers.).

The final report is due to be received on 24 February 2022. It will take effect from 9 May 2022.

It is therefore **recommended** that the report is submitted to Full Council to allow the Council to adopt the determinations contained in it.

## *Council House Matters*

10. **Council House Matters**

To note that arrangements have been made to move the defibrillator at the Council House to the outside of the building, where it will be more of an asset to the community.

A new cabinet has been obtained and a local electrician will assist with the works. Costs will be met from Code G10 (Premises Maintenance & Asset Replacement.)

## *Well-being Matters*

11. **Community Alcohol Partnership (CAP) for Cwmbran**

A meeting took place remotely on 15 February 2022 to discuss the above. (Minute PF21/031 refers.) Matthew Knight, Regional CAP Coordinator attended along with representatives of Cwmbran Community Council, Henllys Community Council, Torfaen County Borough Council

and Gwent Police. A note of the meeting will be produced, with copies available from the Clerk. The discussion proved helpful in helping to shape the way forward for the CAP. A further meeting will take place before the start of the pre-election period. (18 March 2022.)

It is **recommended** that the position is noted.

*Other Matters*

12. **OVW Membership 2022/23**

To consider the attached invoice for the Council's membership of One Voice Wales for 2022/23 in the sum of £6067.00. The 2021/22 membership fee was £5,778.

A letter outlining the services the Council receives from One Voice Wales will follow

It is **recommended** that the Council renews its membership of One Voice Wales for 2022/23

13. **Informal Resolution Protocol**

To consider the attached report.

14. **Seminars & Outside Bodies**

To consider the attached reports in relation to seminars and meetings of outside bodies, attended by representatives of the Council.

(i) **Local Councils in Partnership Committee** 27 January 2022

(ii) **One Voice Wales Larger Councils Committee** 16 February 2022

15. **Exclusion of the Press & Public**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

16. **Staffing Matters**

To consider the attached report, which consolidates current staffing arrangements.

17. **Cwmbran Big Event 11 June 2022**

To consider the attached report. The report includes commercially sensitive information.



**David Collins DMS**  
**Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)**  
**Cwmbran Community Council/Cyngor Cymuned Cwmbrân**

23 February 2022/23 Chwefror 2022

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