



You are summoned to participate in the following meeting:

Cwmbran Community Council, **Policy & Finance Committee** on Monday 11<sup>th</sup> July 2022

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

### AGENDA

To: Councillors:

- (i) Councillor SWJ Ashley
- (ii) Councillor LJ Chaney
- (iii) Councillor M Day
- (iv) Councillor L Johnston
- (v) Councillor P Jones
- (vi) Councillor L Lloyd-Tolman
- (vii) Councillor C Morgan
- (viii) Councillor S Morgan
- (ix) Councillor P Seabourne
- (x) Councillor M Villars

Also Councillors:

Councillor A Bird  
Councillor Rh Bennett (Chair)  
Councillor F Jones (Vice-Chair)  
Councillor KK Manneh  
(Ex Officio Members)

*3 Members must be present for the meeting to be quorate.*

To: ALL OTHER MEMBERS FOR INFORMATION

#### 1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

#### 2. **Members' Declarations of Interest**

(Must be declared in writing at the meeting)

### 3. [Minutes](#)

To confirm the attached minutes of the meeting held on 6 June 2022 as a true record. The Minutes to be signed by the Chairperson.

### 4. **Community Engagement**

To receive Dave Leech, Chief Officer Communities, Customer Care & Digital at Torfaen County Borough Council, together with Emma Davies-MacIntosh from the Health Board.

#### *Finance and Audit Items*

### 5. [Itemised Schedule of Receipts & Payments \(April 2022\)](#)

Schedules of receipts & payments and bank reconciliation are attached. Councillor Villars has verified the reconciliation and bank statements in accordance with Financial Regulations. No issues stand referred to the committee because of this process.

#### *Council House Matters*

### 6. **Council House Matters**

- a) A quote has been received in the office to prepare & paint fascia boards, walls, downpipes, windowsills & woodwork to The Council House. The cost is £9,995. As per Financial Regulations 1.14 – The Council must approve any grant or single commitment in excess of £6,000 and it would be prudent to receive further quotes. The Council has therefore contacted decorating companies and are awaiting quotes. To receive any update.
- b) At the last meeting, Members noted the installation of the Council's defibrillator to the exterior of the building. Members suggested some Defib training for interested Members and staff. [Please see attached group courses.](#)

#### *Well-being Matters*

### 7. **Community Alcohol Partnership (CAP) for Cwmbran**

To receive any updates.

#### *Other Matters*

### 8. **Seminars & Outside Bodies**

To receive any reports.

Members are asked to note the following meetings are taking place and will be reported to Members:-

- Local Councils Partnership meeting being held on 30 June 2022
- Torfaen Shared Prosperity Funding Overview & Engagement 1 July & 5 July 2022
- AGM & Gwent Valleys Area Committee on 12 July 2022
- Friends of Bruchsal Society

9. [The Local Government and Elections \(Wales\) Act 2021: Statutory Guidance for Community and Town Councils](#)

For members to note the recent release of the above publication by Welsh Government.

The Local Government and Elections (Wales) Act 2021 delivers a package for reforms to strengthen and extend the powers available in local government.

The legislation builds on the strengths of local government to empower councils to have greater impact for their communities. Welsh Government's policy is to provide an enabling and encouraging environment for community and town councils to expand their activities where they could, and should play a greater role based on local need.

The enabling approach needs to be accompanied by sound governance and effective management of public money.

The new measures directly affecting the community council sector includes the availability of the General Power of Competence to those councils that meet the eligibility conditions set out in the legislation.

To receive the guidance.

10. [Financial Regulations 2022/23](#)

Members Financial Regulations are attached. These reflect model regulations used throughout the Town & Community Council sector.

The Financial Regulations were last adopted by Cwmbran Community Council in July 2021 and is therefore due for review and adoption (this should be undertaken annually).

11. **Smartwater - We Don't Buy Crime – Gwent Police**

The Council recently received information from Gwent Police regarding the impact that acquisitive crime, including burglary and theft can have and Gwent Police are committed to protecting our communities. Please see [attached literature](#).

Please note, Gwent Police will be presenting a report to the next Council meeting being held on 27<sup>th</sup> July 2022.

To consider the [attached report](#) in preparation for the presentation.

12. **Exclusion of the Press & Public**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

13. **Staffing Matters**

Members are asked to note that the fulltime Clerical Officer position has now been advertised with a closing date of Friday 15 July 2022.



**Clare Facey DMS**  
**Acting Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)**  
**Cwmbran Community Council/Cyngor Cymuned Cwmbrân**  
4<sup>th</sup> July 2022/30 Gorffennaf 2022 [clare@cwmbran.gov.uk](mailto:clare@cwmbran.gov.uk) tel/ffôn 01633 849070