

**Summary (Notes) of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 5 September 2022 at 6.00 pm.**

**Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021**

The recommendations below will be submitted to the Council Meeting to be held on 28 September 2022.

These minutes are subject to confirmation at the meeting of the committee to be held on 3 October 2022.

**Present:** Councillors SWJ Ashley, R Bennett, A Bird, L Chaney, M Day (Chair), L Lloyd-Tolman, S Morgan, P Seabourne, WJ Walker

*(Councillors R Bennett, L Chaney, S Morgan, participated in the meeting via remote means)*

Also Clare Facey (Acting Clerk) & Ben Black (Cwmbran Life)

**Absent:** Councillors JS Davenne, F Jones, K Manneh, M Villars, S Wharton

*(No Public Participation Session was held at this meeting)*

**1 Apologies for Absence**

Apologies for absence were accepted from Councillors JS Davenne (holiday), F Jones (personal), K Manneh (work commitments), M Villars (holiday), S Wharton (personal).

**2 Members' Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

**3 Minutes**

The minutes of the meeting held on 27 June 2022 were confirmed as a correct record. The Chair signed the minutes.

**4 Cwmbran Big Event**

Members were pleased to receive a full report from this year's hugely successful Cwmbran Big Event, including feedback from all involved. The Acting Clerk also produced an Income and Expenses sheet for members' information.

Members thanked staff for all of their hard work and full commitment on the day. The following matters were raised:-

- More stewards were needed to help with the footfall at the bridge, to ease congestion issues, maybe army cadets could also help on the day
- More bins required, including nappy and recycling bins
- New gazebo, displays and merchandise required for the Cwmbran Community Council stall
- More parking facilities to be identified at places such as Meritor, if permission was granted

The date of next year's event - Saturday 10<sup>th</sup> June 2023 .

It was **recommended** that:-

- a) the Acting Clerk is thanked for her report and all staff are thanked for their hard work and commitment on the day
- b) all suggestions made by Members are noted for the 2023 event
- c) a new gazebo, along with display boards and merchandise are sourced
- d) the date of the next Cwmbran Big Event is set as Saturday 10<sup>th</sup> June 2023
- e) the position is noted.

## 5 Summer Playschemes

Members were made aware that a full report from Torfaen Play, would be available and reported to the next Events and Community Projects Committee meeting.

Members were pleased to receive a report from Councillor Walker who had attended the Playscheme visits, along with Councillor Villars. All members were invited to attend the Playscheme Visits which took place on Wednesday 10<sup>th</sup> August at various Playscheme sites in Cwmbran. Mention was made to the disappointing attendance at this event.

Councillor Walker reported that the playschemes were extremely well run, visibly improving every year and great to see more activities were being offered to all children in attendance, who seemed to be thoroughly enjoying the experience. Councillor Walker also mentioned how wonderful it was to see inclusive play for all.

Councillor Morgan reported that she had attended the Playscheme Awards, celebrating the volunteers and playworkers. Mention was made to the video that was displayed at the event and requested that the Acting Clerk make enquiries for this to be shared with members at the next Events meeting. Suggestion was also made to identifying some help and support opportunities for playworkers apprentice schemes in some way. Members noted that the Council annually financially support the Playschemes and core fund CCYP.

It was **recommended** that the position is noted.

**6 Red Ensign Day/Merchant Navy Day Flag Raising**

Members were pleased to receive a report from Councillor Walker who had attended Red Ensign Day, along with Councillors Bird and Villars. All members were invited to attend the event which took place on Wednesday 31<sup>st</sup> August 2022 outside Cwmbran Community Council offices. Mention was made to the disappointing attendance at this event.

Members noted that Councillor Bird welcomed all to the ceremony and paid tribute to the brave men and women who served and serve in the Merchant Navy and all British seafarers. The ceremony was attended by military veterans and Navy representatives, together with Reverend Karin Pardoe from Cwmbran Benefice.

It was **recommended** that the position is noted.

**7 Senior Schools Choral Festival**

Members noted the arrangement for this year's Senior School's Choral Festival, which is taking place on Thursday 13<sup>th</sup> October 2022 at 6 pm at The Congress Theatre.

Due to summer recess, the office was still awaiting responses from schools, regarding participation in this year's choral event, however, the Acting Clerk was hopeful for a good response.

Members noted that each school would receive £125 for participation and retain any ticket sales income.

Following the retirement of Reverend Harald Thomas, who acted as Master of Ceremonies at this, and many similar events, Members suggested that the Council contact the Manager at The Congress Theatre, who maybe able to continue in this role.

It was **recommended** that:-

- a) the above arrangements are noted
- b) contact is made with the Manager at The Congress Theatre to identify if he is able to act as Master of Ceremonies following Reverend Thomas' retirement.
- c) the position is noted.

**8 Christmas Tree Lighting Ceremonies**

Members noted that the Christmas Tree Lighting Ceremonies would be taking place on:-

- Ladywell, Pontnewydd – Wednesday 30<sup>th</sup> November 2022 at 6 pm
- The Council House – Friday 2<sup>nd</sup> December 2022 at 6 pm

Members noted that Torfaen County Borough Council would provide and erect both trees with lighting and fencing. Last year the costs were £2,000 each. The Salvation Army are usually invited to help support at The Council House, along with Reverend Nick Perry. Cwmbran Brass Band usually support outside Ladywell, Pontnewydd along with Reverend Sue Hobbs. At both events there are light refreshments provided and selection boxes are purchased for children, some usually kindly donated by Morrisons.

Members also discussed the possibility of re-introducing a Christmas Card Competition for the local primary schools but also opening it to local artists. A winner could be selected from both categories, with both entries being printed on the front and back of this year's Christmas card.

It was **recommended** that:-

- a) the arrangements are noted
- b) a Christmas Card competition is organised for local primary schools and local artists to take part
- c) the position is noted.

## 9 Provisional Programme of Events

Event	Date	Time	Venue
Senior Schools Choral Festival	13 October 2022	6 pm	The Congress Theatre
Christmas Tree Lighting Ceremonies at (a) Pontnewydd and (b) The Council House	(a) 30 November 2022 (b) 2 December 2022	6 pm	(a) Pontnewydd (Ladywell) (b) The Council House
Community Awards Ceremony	19 January 2023	6pm	The Council House
Schools Eco Quiz (Environment, Sustainability & Planning Committee)	2 February 2023	6 pm	The Congress Theatre
Celebration of Cwmbran and its Communities	3 March 2023	7 pm for 7.30 pm	Greenmeadow Golf Club
Primary Schools Choral Festival	21, 22, 23, March 2023	6 pm & 7 pm	The Congress Theatre

It was **recommended** that the table of events is noted.