

**Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 10 October 2022 at 6.00 pm.**

**Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021**

The recommendations below will be submitted to the Council Meeting to be held on 9 November 2022.

These minutes are subject to confirmation at the meeting of the committee to be held on 14 November 2022.

**Present:** Councillors SWJ Ashley, A Bird, JS Davenne, M Day (Chair), F Jones, L Lloyd-Tolman, K Manneh, P Seabourne, WJ Walker

*(Councillors L Chaney, S Morgan, participated in the meeting via remote means)*

Also Clare Facey (Acting Clerk)

**Absent:** R Bennett, M Villars, S Wharton

*(No Public Participation Session was held at this meeting)*

**ECP22/023 Apologies for Absence**

Apologies for absence were accepted from Councillors R Bennett (personal), M Villars (illness) & S Wharton (holiday).

**ECP22/024 Members' Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

*Councillor JS Davenne declared a personal and/or prejudicial interest in relation to ECP22/026 Playschemes 2022.*

**ECP22/025 Minutes**

The minutes of the meeting held on 5 September 2022 were confirmed as a correct record. The Chair signed the minutes.

**ECP22/026 Playschemes 2022**

*Councillor JS Davenne declared a personal and/or prejudicial interest in relation to ECP22/026 Playschemes 2022*

Members were pleased to receive a report and video presentation from Councillor Julian Davenne on the Summer Programme of activities for this year's summer Playschemes.

The presentation showed the variety of activities available at various locations including schools, Cwmbran Stadium and local parks and included indoor and

outdoor activities. The program also included swimming at Cwmbran Stadium.

The video included training of volunteers, who put in a great deal of time and effort and worked extremely hard. The playschemes helps the volunteers to gain confidence through team building activities, with a number of volunteers taking part for a number of years, to then move on to careers using the new skills they have gained and developed.

Councillor Davenne reported on the inclusion of all children and the provisions in place to assist them to take part.

Members commented and applauded Councillor Davenne on the excellent work and organisation of the Playschemes.

It was **recommended** that:-

- a) Councillor Davenne is thanked for his report
- b) the position is noted.

#### **ECP22/027 Remembrance Service for Her Late Majesty Queen Elizabeth II**

Members were pleased with the attendance at the Remembrance Service organised at less than a weeks' notice. All members were invited to attend the event which took place on Friday 16<sup>th</sup> September 2022 outside Cwmbran Community Council offices.

Members noted that Councillor Bird welcomed all to the ceremony and paid tribute to the late Queen, followed by a blessing and message from Reverend Cannon Harald Thomas MBE. The ceremony was attended by pupils from Our Lady's of the Angels Primary School and representatives from local Police, Fire Service and military groups.

It was **recommended** that the position is noted.

#### **ECP22/028 Senior Schools Choral Festival**

The Acting Clerk updated members on the arrangements for this year's Choral Festival, which is taking place on Thursday 13<sup>th</sup> October 2022 at 6pm at the Congress Theatre. Reverend Cannon Harald Thomas has offered his services as Master of Ceremonies.

The two schools taking part this year are Crownbridge and Caerleon Comprehensive School, each school has 20-30 minutes to perform. A number of local schools were invited to attend however were unable to participate as they did not have a choir at present.

Members suggested that Coleg Gwent could be invited to participate in this event in the future.

It was **recommended** that:-

- a) Coleg Gwent are contacted to participate in next year's event
- b) the position is noted.

#### **ECP22/029 Christmas Tree Lighting Ceremonies**

The Acting Clerk updated members on the arrangements for this year's Christmas Tree Lighting Ceremonies, taking place at Ladywell, Pontnewydd, Wednesday 30<sup>th</sup> November 2022 and The Council House, Friday 2<sup>nd</sup> December 2022 at 6pm. Reverend Cannon Harald Thomas has kindly offered his services for both Ceremonies.

Cwmbran Brass Band have confirmed their attendance at Pontnewydd and the Salvation Army will be attending the Council House Ceremonies. Trees and lighting for both venues have been ordered.

Members enquired about the removal of the scaffolding on the Council House before the Ceremonies. The Acting Clerk confirmed that the scaffolding was due to be removed in the next 2 weeks.

Tea, coffee and mince pies will be provided and selection boxes purchased for children attending. The Acting Clerk hoped that Morrisons might be able to support the event again this year by providing some selection boxes.

Councillor Morgan has spoken to members of the Harmonize Choir who will be attending informally to participate in the carol singing.

It was **recommended** that the position is noted.

#### **ECP22/030 Merchandise, Gazebo & Display Boards**

The Acting Clerk informed members of the quotes received from Promocorp to replace the existing Gazebo and Display Boards.

- Display Board £421.87 + VAT
- Gazebo £856.48 + VAT

Councillor Ashley commented on the cost of the Gazebo and was confident that a more competitive quote could be found.

It was **recommended** that:-

- a) quotes are obtained from other companies
- b) the position is noted.

#### **ECP22/031 Christmas Card Competition for Local Primary Schools & Local Artists**

The Acting Clerk informed members that information had been sent to local Primary School 2 weeks ago asking them if they would like to participate in the Christmas Card Competition. The deadline for entries has been set for the end of November.

Enquiries were also being made to establish similar participation from local artists.

It was **recommended** that the position is noted.

**ECP22/032 Provisional Programme of Events**

Event	Date	Time	Venue
Senior Schools Choral Festival	13 October 2022	6 pm	The Congress Theatre
Christmas Tree Lighting Ceremonies at (a) Pontnewydd and (b) The Council House	(a) 30 November 2022 (b) 2 December 2022	6 pm	(a) Pontnewydd (Ladywell) (b) The Council House
Community Awards Ceremony	19 January 2023	6pm	The Council House
Schools Eco Quiz (Environment, Sustainability & Planning Committee)	2 February 2023	6 pm	The Congress Theatre
Celebration of Cwmbran and its Communities	3 March 2023	7 pm for 7.30 pm	Greenmeadow Golf Club
Primary Schools Choral Festival	21, 22, 23, March 2023	6 pm & 7 pm	The Congress Theatre

Suggestions were brought to the attention of Members from Councillor Simmonds, on various project ideas that he would like to arrange. Councillor Simmonds would like to arrange a series of car-boot sales on the grass verge area next to Hollybush Way and the White Hut. He would also like to hold a bingo and quiz night at the White Hut (if the White Hut granted permission) prior to Christmas. He also requested permission to arrange a charity pyjama walk around Two Locks to raise money for the Royal British Legion to help subsidise the purchase of poppies for Remembrance Day 2023.

Members were happy for Councillor Simmonds to arrange the above events, provided the correct licensing and permissions were in place. The Council could help support the event by helping to advertise through their partners and social media platforms.

It was **recommended** that:-

- a) the Council supports Councillor Simmonds events
- b) the table of events is noted.

*Signed.....*  
*(Chair, Events & Community Projects Committee)*