

**Summary (Notes) of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 14 November 2022 at 6.00 pm.**

**Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021**

The recommendations below will be submitted to the Council Meeting to be held on 14 December 2022.

These minutes are subject to confirmation at the meeting of the committee to be held on 9 January 2023

**Present:** Councillors R Bennett, A Bird, F Jones, KK Manneh, P Seabourne, M Villars, WJ Walker, S Wharton

*(Councillors SWJ Ashley, M Day, L-Lloyd-Tolman, S Morgan participated in the meeting via remote means)*

Also Clare Facey (Acting Clerk), Councillor L Simmonds

**Absent:** Councillors L Chaney, JS Davenne

*(No Public Participation Session was held at this meeting)*

**1 Apologies for Absence**

Apologies for absence were accepted from Councillors L Chaney (personal) JS Davenne (personal).

**2 Members' Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no declarations of Interest.

**3 Minutes**

The minutes of the meeting held on 10 October 2022 were confirmed as a correct record. Councillor Bird signed the minutes.

**4 Senior Schools Choral Festival**

The Acting Clerk updated Members on the recent Senior School Choral Festival event which was held at The Congress Theatre on 13 October 2022, which was very well attended. Unfortunately, Reverend Cannon Harald Thomas was unable to attend the event and David Williamson very kindly stepped in at short notice as Master of Ceremonies and was very well received by the audience.

The two schools participating Crownbridge and Caerleon Comprehensive, both gave excellent performances and the pupils enjoyed the evening. Other schools were invited but were unable to attend as they felt the event was too soon after returning from the summer break.

Members suggested that Coleg Gwent could be invited to participate next year and it was noted that the event is a “music” event rather than just choral.

It was noted that only 3 members were in attendance at the event and it was strongly advised that all members should make every effort to attend future events.

It was **recommended** that:-

- a) the Council invite Coleg Gwent to participate in next year’s event
- b) Members make every effort to attend future events
- c) the minutes are noted.

## **5 Remembrance Service & Parade at Cwmbran Park**

The Acting Clerk reported that the event had run smoothly and was very well attended. Unfortunately, the timing of the event was slightly ahead of schedule, which would be taken into account for next year’s Remembrance parade and service. Members reported that the parade pace was quite fast which could have added to the timings being slightly out.

Members reported that some of the Celtic Wolves revved their bike engines at the end of the parade which members felt was unnecessary and inappropriate.

Members noted that the Church Service which followed the event was very poorly attended.

Councillor Ashley reported to members on the Pontnewydd Remembrance Service which he had attended and updated members on the success of this event with approximately 1000 people in attendance. He also suggested to members that he would like to see a more cohesive approach to both events.

It was **recommended** that:-

- a) the timings of the event are noted for next year and the Celtic Wolves are asked not to rev their engines
- b) the position is noted.

## **6 Christmas Tree Lighting Ceremonies**

The Acting Clerk updated members on the arrangements for this year’s Christmas Tree Lighting Ceremonies, taking place at Ladywell, Pontnewydd on Wednesday 30 November 2022 at 6pm and The Council House on Friday 2 December 2022 at 6pm. The Acting Clerk will contact the Reverend Cannon Harald Thomas to see if he is still able to attend or consider alternative arrangements.

Members noted that refreshments would be purchased and available at both events and selection boxes would be available for the children attending.

It was **recommended that:-**

- a) refreshments and selection boxes would be purchased for both events
- b) that the position is noted.

## **7 Community Awards Evening**

Members noted that the Community Awards Evening would take place on Thursday 19<sup>th</sup> January at The Council House.

Four nominations have been received to date. The closing date to receive nominations is Thursday 8 December 2022, with letters ideally to be sent to nominees before Christmas.

It was **recommended** that the position is noted.

## **8 Merchandise, Gazebo & Display Board**

Quotes to replace the existing Gazebo and Display Board from various companies were discussed by Members.

Members agreed to order the Gazebo with Promocorp and to obtain a quote for two additional sides.

Members agreed to order the Noticeboard with Wonderwall Products.

It was **recommended** that the position is noted.

## **9 Christmas Card Competition for Local Primary Schools & Local Artists**

The Acting Clerk updated Members on progress of the Christmas Card Competition and noted that no entries had been received so far with reminders of the closing date of 25 November 2022 being sent to local Primary Schools.

The Acting Clerk reported that contact had been made with local artists who are interested in submitting entries.

It was **recommended** that the position is noted.

## **10 Reign of the Queen Memorial**

Members discussed the options for a Memorial to celebrate and acknowledge the 70 year reign of Her Majesty Queen Elizabeth. Suggestions included a community planting scheme, whereby organisations could apply for some funding.

There was also a suggestion of a long-lasting permanent Memorial which could be placed on the Cenotaph Memorial Clock at the front of the building.

It was **recommended** that:-

- a) a community planting scheme fund could be set up, for local groups to apply, to plant as a memorial for the late Queen
- b) a permanent memorial plaque be created and sourced, to be fitted to the Clock outside The Council House
- c) the minutes are noted.

## 11 Provisional Programme of Events

Event	Date	Time	Venue
Senior Schools Choral Festival	13 October 2022	6 pm	The Congress Theatre
Christmas Tree Lighting Ceremonies at (a) Pontnewydd and (b) The Council House	(a) 30 November 2022 (b) 2 December 2022	6 pm	(a) Pontnewydd (Ladywell) (b) The Council House
Community Awards Ceremony	19 January 2023	6pm	The Council House
Schools Eco Quiz (Environment, Sustainability & Planning Committee)	2 February 2023	6 pm	The Congress Theatre
Celebration of Cwmbran and its Communities	3 March 2023	7 pm for 7.30 pm	Greenmeadow Golf Club
Primary Schools Choral Festival	20, 21, 22, 23, March 2023	6 pm	The Congress Theatre

The Acting Clerk updated members on the arrangements for the Eco Quiz. Members noted that Andrew Meaney had stepped down as Master of Ceremonies after several years and it was suggested that the Council contact David Williamson to possibly MC the event after his success at the Senior Schools Choral Festival.

The Acting Clerk reported to members that following discussions with the Manager at The Congress Theatre, it was suggested that the Primary Schools Choral Festival is held over 4 nights rather than 3 nights. This would allow one performance per night starting at 6pm and finishing at approximately 7pm. This

would also enable better control of the number of people in the Theatre and comply with current health and safety regulations.

Councillor Simmonds enquired if the Council's Public Liability Insurance would cover local events he had previously suggested organising on behalf of the Council.

It was **recommended** that:-

- a) David Williamson is contacted to possibly MC the Eco Quiz
- b) the Primary Schools Choral Festival is run over 4 nights rather than 3
- c) enquiries are made with the Council's insurance providers
- d) the table of events is noted.

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### **Revenue Estimates 2023-24**

Members considered the draft copy of the Revenue Estimates for 2023-24. It was suggested that the Acting Clerk research and identify future budgets for Playschemes and report back to Members.

It was **recommended** that the position is noted.