



Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council on Wednesday 14 December 2022 at 6.00 pm

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

AGENDA

To: Councillors: SWJ Ashley, RM Bennett, AL Bird, LJ Chaney, JS Davenne, M Day, LG Johnston, F Jones, P Jones, G Lloyd-Tolman, L Lloyd-Tolman, KK Manneh, C Morgan, S Morgan, PJ Seabourne, L Simmonds, M Villars, WJ Walker & S Wharton

For meetings of the Full Council, the Quorum shall be at least a third of the total membership.

1 Apologies for absence

To receive any apologies for absence from members.

Apologies must be submitted in advance by the Member concerned.

(Members are reminded that failure to attend at least one relevant meeting within six months will result in automatic disqualification from holding office unless the absence is approved)

2 Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have to give details of the nature of the interest.

3 Chair's Announcements and Vice Chair's Announcements

To receive any announcements from Councillor A Bird and Councillor F Jones



4 Public Question Time

In accordance with the Council's Standing Orders, the opportunity for public questions is hereby included as an item on each Council agenda. Details of any questions submitted will be reported.

(Note: Questions must be submitted to the Clerk in writing within 3 clear working days of the date of the meeting by 12 noon. The period designated for public participation shall not exceed 10 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and not for more than 10 minutes. A speaker may ask a supplementary question. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.

The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response. A record of any public participation session will be included in the minutes of the meeting)

5 Gwent Police Update/South Wales Fire & Rescue Service Update

- (i) To receive representatives from Gwent Police who will report to Members and answer Members' questions. **(Questions must be submitted to the Clerk prior to the meeting taking place)**
- (ii) To receive representatives from the South Wales Fire & Rescue Service who will report to Members and answer Members' questions.

Members are requested to submit any questions to the Clerk in advance.

Minutes

6 [Council Meeting: 9 November 2022](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

The Chair will be asked to sign and initial the minutes of the above meetings in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.

7 [Events & Community Projects Committee: 14 November 2022](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

8 [Grants to Voluntary Organisations Committee: 14 November 2022](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes

9 **(a) Environment, Sustainability & Planning Committee: 23 November 2022**

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

(b) Planning Consultations

To deal with any outstanding planning consultations from Torfaen County Borough Council.

10 **Policy & Finance Committee: 28 November 2022**

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

Other Matters

11 **Representation on Outside Bodies**

Councillor S Morgan wishes to step down from Llantarnam Grange Arts Centre.

To consider a new member to represent Cwmbran Community Council.

12 **Task Force – Draught Proofing Measures**

At the last Environment, Sustainability and Planning Committee, members requested that this item is brought to full Council for further consideration. At the last meeting Members noted that the Task Force would be prepared to install basic draught proofing measures to homes in Cwmbran. Members suggested that costings were brought to the next full Council meeting for members consideration.

For members' consideration.

13. **Greater Gwent Pension Fund – 2022 Actuarial Valuation**

Please see attached report received from the Greater Gwent (Torfaen) Pension Fund as at 31st March 2022

The amount that Cwmbran Community Council will need to pay for the next 3 years, starting from 1st April 2023 is as follows:-

01/04/2023 – 31/03/2024	20.3% and £8,000
01/04/2024 – 31/03/2025	20.3% and £8,000
01/04/2025 – 31/03/2026	20.3% and £8,000

To note and approve.

14. **Governor's Vacancy at Woodlands Community Primary School**

The Council has recently received an email from Woodlands Community Primary School informing the Council that their Minor Authority Governor has recently resigned and that they have an application for the Community Governor Support position.

To confirm the resignation and new appointment for Community Governor Support at Woodlands Primary School.

Staffing Issues

15. Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

16. Revenue Estimates 2023-24 and Earmarked Reserves

Please see attached draft Revenue Estimates for 2023-24 and a copy of the Earmarked Reserves relating to 2021-22.

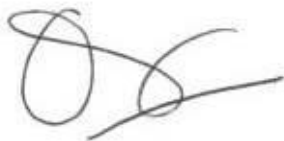
For members consideration, to review the budget, earmarked reserves and precept for 2023-24.

17. Staffing

- a) Please see attached report from Torfaen County Borough Council's Payroll regarding the recent Local Government Service Pay Agreement 2022-23 including Annual Leave. Employers are encouraged to implement this pay award as swiftly as possible. Pay Agreement has been reached on rates of pay applicable from 1 April 2022. The new pay rates are attached at Annex 1. The new rates for allowances, updated by 4.04 per cent, are set out at Annex 2. The NJC has agreed that from 1 April 2023, Spinal Column Point (SCP) 1 will be permanently deleted from the NJC pay spine. Please note, if requested by an ex-employee to do so, the Council pays any backpay to that employee from 1 April 2021 to their last day of employment.

For members to note and approve the Local Government Service Pay Agreement.

- b) Update on Clerk's Post
- c) Honorarium Payment - For members to approve a £500 honorarium payment for LG for the additional work she has undertaken supporting the recruitment of the Clerk, that has been well above and beyond her job description.



Clare Facey
Acting Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Cwmbran Community Council/Cyngor Cymuned Cwmbrân

1 December 2022/1 Rhagfyr 2022

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