



# Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council on Wednesday 1 February 2023 at 6.00 pm

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the office in advance so that guidance can be provided on how to attend the video conference.

## AGENDA

To: Councillors: SWJ Ashley, RM Bennett, AL Bird, LJ Chaney, JS Davenne, M Day, LG Johnston, F Jones, P Jones, G Lloyd-Tolman, L Lloyd-Tolman, KK Manneh, C Morgan, S Morgan, PJ Seabourne, L Simmonds, M Villars, WJ Walker & S Wharton

*For meetings of the Full Council, the Quorum shall be at least a third of the total membership.*

### 1 Apologies for absence

To receive any apologies for absence from members.

Apologies must be submitted in advance by the Member concerned.

(Members are reminded that failure to attend at least one relevant meeting within six months will result in automatic disqualification from holding office unless the absence is approved)

### 2 Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have to give details of the nature of the interest.

### 3 Chair's Announcements and Vice Chair's Announcements

To receive any announcements from Councillor A Bird and Councillor F Jones



#### 4 Public Question Time

In accordance with the Council's Standing Orders, the opportunity for public questions is hereby included as an item on each Council agenda. Details of any questions submitted will be reported.

*(Note: Questions must be submitted to the Clerk in writing within 3 clear working days of the date of the meeting by 12 noon. The period designated for public participation shall not exceed 10 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and not for more than 10 minutes. A speaker may ask a supplementary question. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.*

*The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response. A record of any public participation session will be included in the minutes of the meeting)*

#### 5 Gwent Police Update/South Wales Fire & Rescue Service Update

- (i) To receive representatives from Gwent Police who will report to Members and answer Members' questions. **(Questions must be submitted to the Chairman 3 days prior to the meeting taking place)**
- (ii) To receive representatives from the South Wales Fire & Rescue Service who will report to Members and answer Members' questions. **(Questions must be submitted to the Chairman 3 days prior to the meeting taking place)**

#### 6. Community Engagement

To welcome Dave Leech to the meeting (Chief Officer, Communities, Customer Service and Digital, Torfaen County Borough Council). This will be the second half of the workshop: "How do we work together with our communities to set and address wellbeing priorities across Cwmbran". This session will focus on how the community can help to deliver against the priorities that were discussed during the previous workshop.

### ***Minutes***

#### 7. [Council Meeting: 14 December 2022](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

*The Chair will be asked to sign and initial the minutes of the above meetings in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.*

#### 8. Events & Community Projects Committee: 09 January 2023

Members to note that this meeting was cancelled.

**9. Grants to Voluntary Organisations Committee: 09 January 202**

Members to note that this meeting was cancelled.

**b) New Grant Applications Received**

Applications for financial assistance have been received from the following organisations. A report on each application is attached.

- i. [Able](#)
- ii. [Friends of Pontnewydd Park](#)
- iii. [TLC Welling Being Centre](#)

**10 (a) [Environment, Sustainability & Planning Committee: 18 January 2023](#)**

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

**(b) Planning Consultations**

To deal with any outstanding planning consultations from Torfaen County Borough Council.

**11 [Policy & Finance Committee: 23 January 2023](#)**

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

**12. Council House Matters: Internal Alterations to the Council House**

This item was deferred to Full Council at the Policy & Finance Meeting held on 23<sup>rd</sup> January 2023

*Staffing Issues*

**13 Exclusion of the Press & Public**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**14 Revenue Estimates 2023-24 and Earmarked Reserves**

Please see attached Revenue Estimates for 2023-24 and a copy of the Earmarked Reserves relating to 2021-22 for members consideration, to review the budget, earmarked reserves and precept for 2023-24.

## 15 Staffing

To receive an update on staffing arrangements during the transition between Clerks.

## 16 Appointment of Responsible Officer.

Following legal advice from One Voice Wales, Members are to note:

Under Local Government 1972 – Section 112 (5) with a vacant post or post to be filled a parish or community council may appoint the Chairman of the council to be a responsible officer of the council, without remuneration.



Anthony Bird Chairman of the Council/Cadeirydd y Cyngor  
(Acting Proper Officer / Swyddog Priodol Dros Dro)  
Cwmbran Community Council/Cyngor Cymuned Cwmbrân  
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