



# Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council on Wednesday 29 March 2023 at 6.00 pm

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the office in advance so that guidance can be provided on how to attend the video conference.

## AGENDA

To: Councillors: SWJ Ashley, RM Bennett, AL Bird, LJ Chaney, JS Davenne, M Day, LG Johnston, F Jones, P Jones, G Lloyd-Tolman, L Lloyd-Tolman, KK Manneh, C Morgan, S Morgan, PJ Seabourne, L Simmonds, M Villars, WJ Walker & S Wharton

*For meetings of the Full Council, the Quorum shall be at least a third of the total membership.*

### 1 Apologies for absence

To receive any apologies for absence from members.

Apologies must be submitted in advance by the Member concerned.

(Members are reminded that failure to attend at least one relevant meeting within six months will result in automatic disqualification from holding office unless the absence is approved)

### 2 Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have to give details of the nature of the interest.

### 3 Chair's Announcements and Vice Chair's Announcements

To receive any announcements from Councillor A Bird and Councillor F Jones



#### 4 Public Question Time

In accordance with the Council's Standing Orders, the opportunity for public questions is hereby included as an item on each Council agenda. Details of any questions submitted will be reported.

*(Note: Questions must be submitted to the Clerk in writing within 3 clear working days of the date of the meeting by 12 noon. The period designated for public participation shall not exceed 10 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and not for more than 10 minutes. A speaker may ask a supplementary question. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.*

*The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response. A record of any public participation session will be included in the minutes of the meeting)*

#### 5 Gwent Police Update/South Wales Fire & Rescue Service Update

- (i) To receive representatives from Gwent Police who will report to Members and answer Members' questions. **(Questions must be submitted to the Clerk 3 days prior to the meeting taking place)**
- (ii) To receive representatives from the South Wales Fire & Rescue Service who will report to Members and answer Members' questions. **(Questions must be submitted to the Clerk 3 days prior to the meeting taking place)**

#### *Minutes*

#### 6. Council Meeting: [1 February 2023](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

*The Chair will be asked to sign and initial the minutes of the above meetings in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.*

#### 7. Events & Community Projects Committee: [20 February 2023](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

#### 8. Grants to Voluntary Organisations Committee: [20 February 2023](#)

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

9. **(a) Environment, Sustainability & Planning Committee: [1 March 2023](#)**

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

**(b) Planning Consultations:**

To deal with any outstanding planning consultations from Torfaen County Borough Council.

10. **Policy & Finance Committee: [6 March 2023](#)**

Enclosed is a copy of the minutes of the above meeting.

To receive and, if approved, confirm the above minutes.

11. **Community Review**

To welcome Caroline Genever-Jones, TCBC Elections and Business Manager who will provide an update on the Community Review.

12. **Torfaen CBC's Waste and Recycling Consultation**

Torfaen CBC are launching a Waste and Recycling Consultation on 27<sup>th</sup> March. Representatives from Torfaen CBC will be attending this meeting to bring the consultation to members to help promote the consultation within their wards.

The consultation will be running for 6 weeks online and in person.

13. **Cwmbran Celtic FC: Community Facilities Programme – Grant Application**

Members to consider the attached letter and additional documents received from Cwmbran Celtic FC.

14. **Torfaen Play Service Update:**

To receive an update on play provision throughout Cwmbran.

15. **Representation on Outside Bodies**

To consider a new member to represent Cwmbran Community Council on the Board of Trustees at Llantarnam Grange.

*Staffing Issues*

16. **Exclusion of the Press & Public**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## 17. Staffing

- a) To formally welcome the new Clerk of the Council and confirm their position as Proper Officer of the Council and as Responsible Financial Officer.
- b) To Instruct the Clerk to review staffing arrangements in relation to the hire of a Responsible Financial Officer.

## 18. Banking Arrangements

Members are asked to instruct the Clerk to begin the process of changing banking arrangements to suit the current make up of the Council and current staff need.

## 19. Members Training Programme

Members to approve expenditure for members to attend courses from the attached training programmes offered by [One Voice Wales](#) and the [SLCC](#).

## 20. Staff Training Programme

To approve the relevant and necessary training for the staff.



Anthony Bird Chairman of the Council/Cadeirydd y Cyngor  
(Acting Proper Officer / Swyddog Priodol Dros Dro)  
Cwmbran Community Council/Cyngor Cymuned Cwmbrân  
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