

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 20 February 2023 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on 29 March 2023.

These minutes are subject to confirmation at the meeting of the committee to be held on 3 April 2023

Present: Councillors SWJ Ashley, A Bird, JS Davenne, M Day (Chair), L Lloyd-Tolman, P Seabourne, M Villars, WJ Walker

(Councillors L Chaney, S Morgan, L Simmonds participated in the meeting via remote means)

Absent: Councillors R Bennett, F Jones, KK Manneh, S Wharton

(No Public Participation Session was held at this meeting)

ECP22/045 Apologies for Absence

Apologies for absence were accepted from Councillors R Bennett (illness), F Jones (personal), KK Manneh (personal), S Wharton (personal).

ECP22/046 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

Councillor JS Davenne declared a non-prejudicial interest in minute ECP22/052 Cwmbran Big Event. He remained in the meeting during the discussions.

ECP22/047 Minutes

The minutes of the meeting held on 14 November 2022 were confirmed as a correct record. Councillor Day signed the minutes.

In relation to minute ECP22/042 Reign of Queen Memorial Councillor Bird advised members that this item was to be discussed at the next Environment, Sustainability & Planning Committee meeting.

ECP22/048 Community Awards Evening

Councillor Bird updated members on the Community Awards Evening which took place on Thursday 19th January at The Council House. The event was very well attended with several awards presented on the evening. Councillor Bird thanked members who attended.

It was **recommended** that the position is noted.

ECP22/049 Primary Schools Eco Quiz

The Eco Quiz took place at the Congress Theatre on Thursday 2nd February. Councillor Bird updated members on the success of the evening with 12 schools participating and the evening being well attended. The winner of the quiz was Ysgol Gymraeg Cwmbran, who won a trip to Knauf Insulation with a buffet lunch.

David Williamson acted as Master of Ceremonies for the evening, and he was very well received by the audience and the children taking part.

Councillor Ashley suggested publishing an Eco Quiz Book and members agreed that this could be looked at as part of the Biodiversity Plan, which is to be considered at the next Environment, Sustainability & Planning Committee meeting.

It was **recommended** that the position is noted.

ECP22/050 Community Celebration Dinner

Members noted that the Community Celebration Dinner will take place on Friday 3rd March at Greenmeadow Golf Club.

Councillor Bird updated members on the progress of the Community Celebration Dinner and asked members to confirm to the office as soon as possible if they will be attending.

Entertainment for the evening has not yet been sourced as the Congress Theatre Youth Group are unable to attend. The office has received several raffle prizes donated for the evening including tickets to Chepstow Races, 2 hampers, a Painting donated by Richard (Caretaker), day passes for Knuffield Health, a voucher for the Carro Lounge and various bottles.

It was **recommended** that the position is noted.

ECP22/051 Primary Schools Choral Festival

Councillor Bird updated members on the arrangements for this years Primary Schools Choral Festival , which is taking place at the Congress Theatre. The event was due to take place over 4 evenings Monday 20th, Tuesday 21st, Wednesday 22nd and Thursday 23rd March. However due to only 6 schools confirmed to take part Thursday 23rd March has now been cancelled.

The event will now take place over 3 evenings with 2 schools participated on each evening, Monday 20th, Tuesday 21st and Wednesday 22nd March.

David Williamson has agreed to be the Master of Ceremonies at the event.

It was **recommended** that the position is noted.

ECP22/052 Cwmbran Big Event

Councillor JS Davenne declared a non-prejudicial interest in minute ECP22/052 Cwmbran Big Event. He remained in the meeting during the discussions.

Councillor Bird updated members on the arrangements for this year's Cwmbran Big Event which is taking place on Saturday 10th June at The Boating Lake.

Safety Consultant Mike Bendall has now been reengaged for this years event. Quotes have been obtained and signed off from Speedy Hire (generators and fencing) and Green Room Events (staging).

Members asked Councillor Davenne if Torfaen Play would be able to attend the event. Councillor Davenne will need to be at the event to co-ordinate himself and he is waiting for confirmation of his wife's holidays and will confirm as soon as possible.

Stalls will be booked by the office working this year in conjunction with Pontypool Market who have been recommended.

Members expressed concerns about the bridge and suggested it is manned by a steward or roped to control flow. A quote has been received for 10 steward's the same as last year.

It was **recommended** that:-

- a) Members look at items available from Promocorp for the Cwmbran Community Council stall.
- b) Regular meetings for the event to be arranged when the new clerk is in place.
- c) Approach local factories for additional parking.
- d) Extra Steward's employed at the event.

ECP22/053 Provisional Programme of Events

Event	Date	Time	Venue
Cwmbran Community Celebration Dinner	3 March 2023	19:00	Greenmeadow Golf Club
Primary Schools Choral Festival	20, 21, 22 March 2023	6 pm	The Congress Theatre
Cwmbran Big Event	10 th June 2023	12:00-16:00	Cwmbran Boating Lake

Councillor Davenne reminded members that they are all welcome to attend the Torfaen Play Services Annual Volunteer Rewards will be taking place Monday 27th February 6.30pm at the Congress Theatre.

It was **recommended** that:-

- a) the table of events is noted.

ECP22/054 Committee Finances

Members agreed that any underspend from the 2022/23 committee budget to be moved to the relevant earmarked reserve at the end of the 22/23 financial year.

It was **recommended** that the position noted.

Signed.....
(Chair, Events & Community Projects Committee)