

Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 10 July 2023 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on 26 July 2023.

These minutes are subject to confirmation at the meeting to be held on: 11 September 2023

Present Councillors F Jones (Vice Chair), P Jones, KK Manneh, C Morgan, P Seabourne, M Villars & W Walker

(Councillors L Chaney participated in the meeting via remote means)

Also Gareth Davies (Clerk) & Andy Smith (RFO/Deputy Clerk)

Absent Councillors SWJ Ashley, R Bennett, A Bird, M Day, L Johnston, L Lloyd-Tolman & S Morgan

(No Public Participation Session was held at this meeting)

PF23/009 Apologies for Absence

Apologies for Absence were accepted from Councillors A Bird (Illness), R Bennett (Appointment) & L Lloyd-Tolman (Governors Meeting)

PF23/010 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

PF23/011 Minutes

The minutes of the meeting held on 5 June 2023 were confirmed as a correct record of the meeting and are approved and actioned therein.

PF23/012 Itemised Schedule of Receipts & Payments (May 2023) and Bank Reconciliation for May 2023

Members considered the above information, including bank reconciliations. The Clerk confirmed that corresponding statements and reconciliations had been verified by Councillor M Villars, in accordance with financial regulations.

It was **recommended** that:-

- a) that the Itemised Schedule of Receipts & Payments and Bank Reconciliation for May 2023 are noted.
- b) that Councillor Villars is thanked for verifying the accounts.

PF23/013 New Finance Systems

The RFO presented a report detailing options for a new computerised finance system to replace the current excel based cashbook.

It was **recommended** that:-

- a) Given the additional functionality, the AdvantEDGE system is forwarded to Full Council for approval.
- b) the position is noted.

PF23/014 Council House Matters

(a) Update received on progress regarding energy efficiency upgrades to lighting.

The Clerk updated Councillor's that all electrical works had been completed and that plumbing works were due to start to address issues with the hot water system and drainage from the first floor.

It was **recommended** that:

- a) the position is noted.

PF23/015 Gwent Police: Smartwater & Crime Prevention

Postponed to a future full Council Meeting.

It was **recommended** that:-

- a) Councillors noted the update and approved the postponement to the next full Council Meeting.
- b) the position is noted.

PF23/016 Traffic Speed Signs

The Clerk updated Councillors that the Speed Signs were all in place but not all fully functional as yet, he also updated that there was an extra sign in Llantarnam that had been sited but not previously agreed by the Council.

It was **recommended** that:-

- a) Council agreed to pay for the extra speed sign and leave it in-situ, but that no payment be made to TCBC for the signs until they were all operational and working effectively.
- b) the position is noted.

PF23/017 School Uniform Events August 2023 – Request for Funding

A request for £300 to £500 was made to enable extra support for the event to be held at the Congress theatre on Tuesday 22nd August.

It was **recommended** that:-

- a) An offer of £500 be made to the organisers, Clerk to follow up with a call to investigate further needs.
- b) the position is noted.

PF23/018 Seminars & Outside Bodies

The Leader reported on a successful meeting of the Gwent area Committee of One Voice Wales, where the Council's recent Big Event was praised as a successful Community day.

It was **recommended** that:-

- a) the position is noted.

Signed(Chair, Policy & Finance Committee)