

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 4 September 2023 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on 27 September 2023.

These minutes are subject to confirmation at the meeting of the committee to be held on 2 October 2023

Present: Councillors A Bird, J Davenne (Vice Chair), M Day (Chair), KK Manneh, C Morgan, S Morgan, M Villars & WJ Walker

(Councillors SWJ Ashley, R Bennett & L Chaney participated in the meeting via remote means)

Absent: Councillors L Lloyd-Tolman, P Seabourne, & S Wharton

(No Public Participation Session was held at this meeting)

Also: Andy Smith (RFO/Deputy Clerk) & Stephanie Kopec (Events & Outreach Officer)

ECP23/007 Apologies for Absence

Apologies for absence were accepted from Councillors L Lloyd-Tolman (Personal) & P Seabourne (Personal)

ECP23/008 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

ECP23/009 Minutes 12 June 2023

Apologies from Councillor Bird were received and not recorded in the minutes.

The minutes of the meeting held on 12 June 2023 were confirmed as a correct record of the meeting and are approved and actioned therein. Councillor M Day signed the minutes.

ECP23/010 Cwmbran Big Event

Stephanie Kopec, Events & Outreach Officer reported to members the feedback and recommendations for the Big Event. The main issue was that there was a total of 20 Stewards, Volunteers and Staff at the event, and it was felt that this would need to be increased next year by hiring 5 extra stewards.

Positive feedback was received about the number of free activities available, which would be good to increase next year and also have a larger area for the children's activities.

The stage had 2 paid performing acts with a possibility of increasing it next year and it was suggested to offer help with the costs for attending the event to acts who performed free of charge. Members suggested contacting Travis to attend next years event.

Members discussed and agreed that a separate Music Festival event could be arranged next year offering a variety of music.

The amount of rubbish was an issue at the event and quotes had been obtained from Biffa Waste to supply large bins at next years event. Litter picking was carried out on the day by the Eco Warriors and Torfaen Hub Young Volunteers, who did an excellent job keeping the litter under control.

Parking for next years event needs to be looked at as number of cars parked on a playing field at this year's event. Park and Ride is a possibility for next year's event and members proposed contacting coach companies to work together in partnership for transport to the event.

The total cost of this year's event was £27,738, with an income of £5,587. Members approved a budget of £30,000 for the 2024 Big Event.

It was **recommended** that:-

- a) local coach companies are contacted to look at a partnership.
- b) enquires are made into the running of a Music Festival.
- c) the budget for the 2024 Big Event is £30,000.
- d) the position is noted.

ECP23/011 Mic Morris Memorial Trust

Members discussed the appointment of a Nominee for the Trust and it was proposed and agreed that Councillor Day would be the representative of Cwmbran Community Council.

It was **recommended** that:-

- a) Councillor Day is nominated as the representative.
- b) the position is noted.

ECP23/012 Provisional Programme of Events

The Events and Outreach Officer contacted Senior schools for feedback on the date of the event and a date later in the school year would be preferred. Members discussed the event and it was agreed that the Senior School Choral Festival would be changed to a Talent Show which would be held the same week as the Primary Schools Choral Festival. The Primary Schools Choral Festival would take place over 3 evenings, with the 4th evening being a Talant Show for Senior Schools.

The RFO/Deputy Clerk confirmed that a flag will be raised at The Council House for Owain Glyndwr day on the 16th September 2023. Members also discussed the Christmas Card Competition and Councillor Davenne offered to assist with the Competition entries through Playschemes.

Event	Date	Time	Venue
Senior Schools Choral Festival	11.10.2023	6pm	Congress Theatre
Remembrance Sunday Parade	12.11.2023	10.30am	St Gabriels Church/Cwmbran Park
Christmas Tree Lighting & Carols	29.11.2023	6pm	Ladywell, Pontnewydd
Christmas Tree Lighting & Carols	01.12.2023	6pm	The Council House
Community Awards Evening	18.01.2024	6pm	The Council House
ECO Quiz	01.02.2024	6pm	Congress Theatre
Community Celebration Dinner	08.03.2024	7pm for 7.30pm	Greenmeadow Golf Club
Primary Schools Choral Festival	15,16,17,18 04.2024	6pm	The Congress Theatre
The Big Event	08.06.2024	12noon- 5pm	The Boating Lake

It was **recommended** that:-

- a) the Senior Schools Choral Festival is changed to a Talent Contest to be held the same week as the Primary Schools Choral Festival.
- b) the table of events is noted.

Signed.....
(Chair, Events & Community Projects Committee)