



# Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council, **Policy & Finance Committee** on Monday 16 October 2023.

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the office in advance so that guidance can be provided on how to attend the video conference.

## AGENDA

To: Councillors:

- (i) Councillor SWJ Ashley
- (ii) Councillor A Bird
- (iii) Councillor LJ Chaney
- (iv) Councillor M Day
- (v) Councillor L Johnston
- (vi) Councillor F Jones (Vice Chair)
- (vii) Councillor P Jones
- (viii) Councillor S Morgan
- (ix) Councillor P Seabourne
- (x) Councillor M Villars
- (xi) Councillor W Walker

Also Councillors:

Councillor Rh Bennett (Chair)  
Councillor L Lloyd-Tolman  
Councillor KK Manneh  
Councillor C Morgan  
(Ex Officio Members)

*3 Members must be present for the meeting to be quorate.*

To: ALL OTHER MEMBERS FOR INFORMATION

### 1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

### 2. **Members' Declarations of Interest**

(Must be declared in writing at the meeting)

3. **Minutes – [11 September 2023](#)**

To confirm the attached minutes of the meeting held on 11 September 2023 as a true record. The minutes to be signed by the Chairperson.

***Finance Items***

4. **Itemised Schedule of Receipts & Payments ([August 2023](#))  
Bank Reconciliation for [August 2023](#)**

Schedules of receipts & payments and bank reconciliation are attached. Councillor Villars has verified the reconciliations and bank statements in accordance with Financial Regulations. No issues stand referred to the committee because of this process.

5. **Finance System**

To receive an update from the RFO regarding the installation and progress of the new electronic finance system.

***Council House Matters***

6. **Council House Matters**

Feedback from staff meeting and actions arising.

***Other Matters***

7. **Seminars & Outside Bodies**

To receive any reports from any meetings attended:-

MBACT attending re business plan and update on canal activity.

8. **[Cwmbran Strategic Partnership Group](#)**

To nominate 4 Councillors to the strategic group and to approve the attached terms of reference.

9. **Exclusion of the Public & Press**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## 10. Budget 2023/24

- a) CCYP Budget October 2023
- b) Elected Members Budget October 2023
- c) GVO Budget October 2023
- d) PF Budget October 2023
- e) Staffing Budget October 2023
- f) ECP Budget October 2023
- g) ESP Budget October 2023
- h) Office & Admin Budget October 2023
- i) Premises Budget October 2023
- j) Task Force Budget October 2023

## 11. Proposed Budget Virements

To consider the attached report.



**Gareth Davies**

**Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)  
Cwmbran Community Council/Cyngor Cymuned Cwmbrân**

**10 October 2023 /10 Hydref 2023**

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