



Cwmbran Community Council

Cyngor Cymuned Cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council, **Policy & Finance Committee** on Monday 27 November 2023.

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the office in advance so that guidance can be provided on how to attend the video conference.

AGENDA

To: Councillors:

- (i) Councillor SWJ Ashley
- (ii) Councillor A Bird
- (iii) Councillor LJ Chaney
- (iv) Councillor M Day
- (v) Councillor L Johnston
- (vi) Councillor F Jones (Vice Chair)
- (vii) Councillor P Jones
- (viii) Councillor S Morgan
- (ix) Councillor P Seabourne
- (x) Councillor M Villars
- (xi) Councillor W Walker

Also Councillors:

Councillor Rh Bennett (Chair)
Councillor L Lloyd-Tolman
Councillor KK Manneh
Councillor C Morgan
(Ex Officio Members)

3 Members must be present for the meeting to be quorate.

To: ALL OTHER MEMBERS FOR INFORMATION

1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

2. **Members' Declarations of Interest**

(Must be declared in writing at the meeting)

3. [Minutes – 16 October 2023](#)

To confirm the attached minutes of the meeting held on 16 October 2023 as a true record. The minutes to be signed by the Chairperson.

Finance Items

4. [Itemised Schedule of Receipts & Payments \(September 2023\) and Bank Reconciliation for September 2023](#)

Schedules of receipts & payments and bank reconciliation are attached. Councillor Villars has verified the reconciliations and bank statements in accordance with Financial Regulations. No issues stand referred to the committee because of this process.

5. **Finance System**

To receive an update from the RFO regarding the installation and progress of the new electronic finance system.

Council House Matters

6. **Council House Matters**

Other Matters

7. **Seminars & Outside Bodies**

To receive any reports from any meetings attended:-

8. **Exclusion of the Public & Press**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

9. **Staffing Update**

To receive an update from the Clerk.

10. **Reserves 2023/24 as at 15th November 2023**

To consider the attached report.

11. Budget 2024/25

To consider the following reports:

- i. Elections Budget 2024/25
- ii. Elected Members Budget 2024/25
- iii. Environmental, Sustainability & Planning Committee Budget 2024/25
- iv. Environmental, Sustainability & Planning Committee (Task Force) Budget 2024/25
- v. Office Administration Budget 2024/25
- vi. Policy & Finance Committee Budget 2024/25
- vii. Premises Budget 2024/25
- viii. Staffing Budget 2024/25
- ix. Events & Community Projects Committee Budget 2024/25
- x. Grants to Voluntary Organisations Committee Budget 2024/25
- xi. Regeneration & Major Grants Committee Budget 2024/25
- xii. Revenue Estimates 2024/25



Gareth Davies

**Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Cwmbran Community Council/Cyngor Cymuned Cwmbrân**

21 November 2023 /21 Tachwedd 2023

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