

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 13 November 2023 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on 13 December 2023.

These minutes are subject to confirmation at the meeting of the committee to be held on 8 January 2024

Present: Councillors A Bird, J Davenne, M Day (Chair), L Lloyd-Tolman, C Morgan, P Seabourne & M Villars

(Councillors L Chaney & S Morgan participated in the meeting via remote means)

Absent: Councillors SWJ Ashley, R Bennett, K Manneh, WJ Walker & S Wharton

(No Public Participation Session was held at this meeting)

Also: Gareth Davies (Clerk to the Council), Andy Smith (RFO/Deputy Clerk) & Stephanie Kopec (Events & Outreach Officer)

ECP23/020 Apologies for Absence

Apologies for absence were accepted from Councillors SWJ Ashley (illness), K Manneh (Work) & WJ Walker (illness)

ECP23/021 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

ECP23/022 Minutes 2 October 2023

The minutes of the meeting held on 2 October 2023 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor M Day signed the minutes.

ECP23/023 Remembrance Sunday Parade

Members discussed the Remembrance Sunday Parades which took place on 12 November 2023. Councillor L Lloyd-Tolman reported that despite the weather the parade went off amazingly well with lots of positive feedback on how well the event was organised. Pupils from Ysgol Gymraeg were thanked for their excellent participation and clear reading of the first part of the lesson in Welsh.

Councillor Morgan attended the Pontnewydd Remembrance Parade, which was well attended, however first aid cover would need to be looked at for next years event. Councillor L Lloyd-Tolman confirmed that she had been talking to the organisers of the event with the possibility of the Council becoming more involved with the organisation of next year's event.

Members thanked the staff for there work at the event.

It was **recommended** that the position is noted.

ECP23/024 Cwmbran Music Festival

Members received a report from the Events & Outreach Officer. A number of venues have been approached who would be happy to hire their venue for the event. Members suggested holding the event in the town centre and agreed it should be looked at as a possible venue.

Quotes have also been obtained from event companies to supply the stage, lighting, sound and basic infrastructure and security companies have also been approached, however they would need to know the venue to provide accurate quotes.

Councillor C Morgan suggested that the event should have 4 major acts, with 3-4 solo acts performing between band changes. Members also discussed ticketing the event and possibly using Event Bright depending on the venue.

Councillor Day suggested a working group is set up and members agreed the members of the group would be Councillors Davenne, L Lloyd-Tolman and C Morgan and the Events and Outreach Officer.

The budget for the event was discussed and members agreed to set a budget for the event of £40,000.

It was **recommended** that:

- a) Cwmbran shopping is contacted as a possible venue.
- b) A working group is set up to co-ordinate the event.
- c) the position is noted.

ECP23/025 Cwmbran's Got Talent

The Events and Outreach Officer reported to members that she had a meeting with Gwent Music, who are keen to support the event and they have been in contact with the Senior Schools. They suggested the event should be a showcase of talent with each school invited to enter a solo and group act to perform, with acts then chosen to perform at the Music Festival.

Members discussed the current payment of £125 paid to each school involved and agreed to increase the payment to £250 per school.

It was **recommended** that:

- a) the payment to participating schools will be £250 per school.
- b) the position is noted.

ECP23/026 Cwmbran Well Being Project

The Clerk asked members to consider approval to apply for external funding from the National Lottery Awards for All bid to support expansion and development of the Well Being Project.

The warm hub and Allsorts Club is currently being run in the Annex with over 30 people attending each week and this could be used for more groups aimed at family fitness, wellbeing and fun activities.

The Events and Outreach Officer confirmed that they would be looking to work with Torfaen Sports Development to run family fitness groups, with the possibility of expanding to include cookery classes.

Members agreed to submit the application to apply for funding from the National Lottery.

It was **recommended** that:

- a) Approval is agreed to apply for funding from the National Lottery.
- b) the position is noted.

ECP23/027 Provisional Programme of Events

Members discussed the Christmas Tree Lighting Ceremonies and suggested adding Christmas lights to various areas of Cwmbran next year.

Councillor Davenne updated members on the Christmas Card Competition which has received over 300 entries in the Cwmbran area.

Event	Date	Time	Venue
Christmas Tree Lighting & Carols	29.11.2023	6pm	Ladywell, Pontnewydd
Christmas Tree Lighting & Carols	01.12.2023	6pm	The Council House
Community Awards Evening	18.01.2024	6pm	The Council House
ECO Quiz	01.02.2024	6pm	Congress Theatre

Community Celebration Dinner	08.03.2024	7pm for 7.30pm	Greenmeadow Golf Club
Primary Schools Choral Festival	15,16,17,18 04.2024	6pm	The Congress Theatre
The Big Event	08.06.2024	12noon-5pm	The Boating Lake

It was **recommended** that:-

- a) the table of events is noted.

ECP23/028 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was agreed that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised.

ECP23/029 Budget for 2024/2025

The RFO reported to members the current budget position and the proposed budget for 2024/25. Members discussed the reports and suggested increasing the budget to allow for inflation.

The budget would be amended to include the increase in payments and the items noted in the meeting.

It was **recommended** that:-

- a) the budgets are amended to include the items noted.
- b) the position is noted.

Signed.....
 (Chair, Events & Community Projects Committee)