

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 8 January 2024 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on 31 January 2024.

These minutes are subject to confirmation at the meeting of the committee to be held on 19 February 2024

Present: Councillors S Ashley, J Davenne (Vice-Chair), K Manneh, C Morgan, S Morgan, P Seabourne, M Villars & W Walker

(Councillors L Chaney & L Lloyd-Tolman participated in the meeting via remote means)

Absent: Councillors R Bennett, A Bird, M Day & S Wharton

(No Public Participation Session was held at this meeting)

Also: Gareth Davies (Clerk to the Council), Andy Smith (RFO/Deputy Clerk) & Stephanie Kopec (Events & Outreach Officer)

ECP23/030 Apologies for Absence

Apologies for absence were accepted from Councillors M Day (illness) & R Bennett (Personal)

ECP23/031 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

ECP23/032 Minutes 13 November 2023

The minutes of the meeting held on 13 November 2023 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor J Davenne signed the minutes.

ECP23/033 Christmas Tree Lighting Services in Pontnewydd and at the Council House

The Clerk reported to members that both Tree Lighting Services in Pontnewydd and at the Council House went well, although the Health and Safety risks with the road and traffic at Pontnewydd would need to be assessed with some changes to be made.

Members discussed the local Police Support Officer attending next year at Pontnewydd and suggested talking to the traffic team at Torfaen CBC. It was agreed that a Risk Assessment would also need to be carried out. Councillor Ashley suggested a site visit to look at possible alternative sites for the Christmas Tree and a survey of local residents.

The event at the Council House was well attended and members agreed that Cwmbran & District Pipes and Drums were well received by everyone who attended.

Councillor Davenne updated members on the Christmas Card Competition with the Awards Ceremony for the winners held on Monday 11th December 2023 in the Council Chamber. The evening was very well attended and it would be nice to look at linking it to this years Tree Lighting Service.

Councillor L Lloyd-Tolman enquired why Pontnewydd is the only ward with a Christmas Tree funded by the Council and suggested that as an alternative the Pontnewydd Tree funding could be redirected to local groups to assist with the funding of Christmas Trees in all wards.

It was **recommended** that:

- a) a risk assessment is carried out for the 2024 Pontnewydd Tree Lighting Service.
- b) the position is noted.

ECP23/034 Community Awards Evening

The Events and Outreach Officer reported to members that 20 nominations had been received for the Community Awards and the Awards evening would be merged with the Celebration Dinner taking place Friday 8th March 2024.

Members discussed the award categories and agreed that the categories should be updated and simplified next year to be more specific.

It was **recommended** that:

- a) the position is noted.

ECP23/035 Cwmbran Music Festival

The Events and Outreach Officer confirmed that Cwmbran Stadium, which has a capacity of 2000 had been provisionally booked for 20th July 2024.

The next working group for the Music Festival would be arranged and details send to members of the group.

It was **recommended** that:

- a) the position is noted.

ECP23/036 Cwmbran's Got Talent

Members received a report from the Events and Outreach Officer on the planning for the event. The event will take place on the last evening of the Choral Festival Thursday 18th April 2024. Information had been sent out to the Senior Schools inviting them to enter two acts to perform and showcase their talents, one solo and one group per school.

It was **recommended** that:

- a) the position is noted.

ECP23/037 Cwmbran Well Being Project

The Events and Outreach Officer informed members that Family Club and Mother & Daughter classes had been arranged to commence next week for an 8 week trial period.

The classes have a capacity of 25 participants for the Family Club and 20 places for the Mother & Daughter classes, the classes would be provided free of charge with weekly booking required for both classes.

A grant application has been submitted for funding for the project.

It was **recommended** that:

- a) the position is noted.

ECP23/038 Provisional Programme of Events

Members considered the provisional Programme of Events, the next event on the calendar is the ECO Quiz with 11 schools confirming their attendance and the information packs and tickets delivered to schools.

The Community Celebration Dinner evening has been booked at the Greenmeadow Golf Club, with the Clerk also looking into the cost of holding the event at the Parkway Hotel.

Schools have been contacted inviting them to participate in the Primary Schools Choral Festival & Senior Schools Talent Show.

Plans are in place for this years Big Event taking place at the Boating Lake.

Event	Date	Time	Venue
ECO Quiz	01.02.2024	6pm	Congress Theatre
Community Celebration Dinner incorporating the Community Awards.	08.03.2024	7pm for 7.30pm	Greenmeadow Golf Club
Primary Schools Choral Festival & Senior Schools Talent Show.	15,16,17,18 04.2024	6pm	The Congress Theatre
The Big Event	08.06.2024	12noon-5pm	The Boating Lake

It was **recommended** that:-

- a) the table of events is noted.

ECP23/039 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was agreed that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised.

ECP23/040 Budget Update

The budget update is to be postponed to the business meeting.

It was **recommended** that:-

- a) the position is noted.

Signed.....
(Chair, Events & Community Projects Committee)