

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 15 July 2024 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 24 July 2024.

These minutes are subject to confirmation at the meeting of the committee – Monday 2 September 2024

Present: Councillors A Bird, L Chaney, J Davenne (Chair), P Jones, L Lloyd-Tolman, K Manneh, P Seabourne, M Villars, W Walker & S Wharton

(Councillors R Bennett, M Day & C Morgan participated in the meeting via remote means)

Absent: Councillors SWJ Ashley & S Morgan

(No Public Participation Session was held at this meeting)

Also: Gareth Davies (Clerk to the Council), Andy Smith (RFO/Deputy Clerk) & Stephanie Kopec (Events & Outreach Officer)

ECP24/001 Appointment of Chairperson and Membership

At the Annual General Meeting of Cwmbran Community Council held on 15th May 2024, Councillor J Davenne was appointed Chair of this Committee for the Municipal Year 2024/25. Councillor R Bennett was appointed as Vice Chair. Membership was appointed as referred to above.

Terms of Reference for the Committee were also agreed at the above meeting.

ECP24/002 Apologies for Absence

Apologies for absence were accepted from Councillors SWJ Ashley (IT issues) & S Morgan (Personal)

ECP24/003 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were No Declarations of Interest.

ECP24/004 Minutes 3 April 2024

The minutes of the meeting held on 3 April 2024 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor J Davenne signed the minutes.

ECP24/005 Primary Schools Choral Festival

The Events and Outreach Officer reported to members on the success and enjoyable event which took place over 3 evenings with 175 Children taking part from 8 primary schools. David Williamson was thanked for kindly acting as Master of Ceremonies at the event.

Members discussed widening the event to showcase other talents.

It was **recommended** that:

- a) David Williamson is thanked for attending as the Master of Ceremonies.
- b) the position is noted.

ECP24/006 Senior Schools Talent Showcase

Members received a report from the Events and Outreach Officer on the success of the event which took place this year as a new format Showcasing Talent.

Members discussed ideas on an event to showcase other talents from pupils in schools in Cwmbran including an Arts Festival or Exhibition.

It was **recommended** that:

- a) an Arts Festival is added to the next Agenda.
- b) the position is noted.

ECP24/007 Cwmbran Big Event

The Events and Outreach Officer reported to members that the Big Event Day went very well, Event Security was provided by Mike Bendall along with Comet Security who provided SIA Security staff. Traffic management was also in place on the day to avoid parking issues.

The stage was managed by Sarah Campbell, with a very smooth running of the performances throughout the day. Torfaen Play provided crafts, sports and games for Children attending and there were a variety of other free activities including inflatables and face painting.

The event attracted approximately 15,000 visitors, with very positive feedback received with the only negative feedback being the cost of food and parking.

Members thanked the staff for their hard work organising and running the event.

It was **recommended** that:

- a) the staff are thanked for their hard work running the event.
- b) the position is noted.

ECP24/008 Cwmbran Music Festival

The Event and Outreach Officer reported that ticket sales were going very well and were almost sold out. As well as the varied musical acts performing on stage the event will also have entertainment going on throughout the event for adults and children including bubbles, a magician, LED Dragon Fly Performers, face painting and glitter gems.

Staff at the event will include 22 SIA Security Staff, with bag checking at entry and wristbands issued for Adults and under 18 ticket holders. Members thanked the Event and Outreach Officer and the Staff for their hard work putting the event together and promoting the event.

It was **recommended** that:

- a) the Staff are thanked for their hard work organising the event.
- b) the position is noted.

ECP24/009 Cwmbran Well Being Project

Members received a report from the Events and Outreach Officer on the success of the Mother & Daughter and Family Fitness Club, with the last sessions taking place this week. Members were pleased with the success and participation, it was agreed to continue the classes in September.

Members discussed the Mindfulness Meditation Classes ran by Richard Davies taking place in the Annex on a Tuesday evening, with 15 people attending the sessions and the possibility of an additional class taking place on a Sunday. Members would like to see more publicity for the classes and agreed to the additional class taking place.

It was **recommended** that:

- a) the Mother & Daughter and Family Fitness classes continue in September.
- b) An additional session takes place Sundays for the Mindfulness Meditation.
- c) the position is noted.

ECP24/010 Cwmbran @75 Event

The Clerk reported to members the provisional programme for an event on the weekend of November 3rd to take place in Cwmbran Shopping Centre to Celebrate the 75th anniversary of Cwmbran New Town, including a Plaque and moveable mural. Representatives from Bruchsal will also be attending the event.

- a) the position is noted.

ECP24/011 Provisional Programme of Events

Members considered the provisional Programme of Events and discussed the venue for the Community Awards/Dinner. The Events and Outreach Officer will look at the costs and menu's at the venues and report back to members.

Event	Date	Time	Venue
Cwmbran Music Festival	20.07.2024	2pm-10pm	Cwmbran Stadium
Cwmbran @75	03.11.24	TBC	TBC
Remembrance Sunday	10.11.24	10.30am	St Gabriel's Church/Cwmbran Park
Christmas Tree Lighting	03.12.24	6pm	Ladywell, Pontnewydd
Christmas Tree Lighting	05.12.24	6pm	The Council House
The Eco Quiz	30.01.25	6pm	The Congress Theatre
Community Awards/Dinner	07.03.25	TBC	TBC
Primary Schools Choral Festival/Senior Schools Talent Showcase	7/8/9/10 April 2025	6pm	The Congress Theatre
Cwmbran Big Event	14.06.25	12noon-5pm	The Boating Lake

It was **recommended** that:-

- a) the Community Dinner venue will be added to the next Agenda.
 b) the table of events is noted.

ECP24/012 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was agreed that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised.

Signed.....
(Chair, Events & Community Projects Committee)