

Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 8 July 2024 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 24 July 2024.

These minutes are subject to confirmation at the meeting to be held on: Monday 9 September 2024.

Present Councillors A Bird, M Day (Chair), P Jones, C Morgan, M Villars & W Walker
(Councillors SWJ Ashley, R Bennett, L Lloyd-Tolman & S Morgan participated in the meeting via remote means)

Also Gareth Davies (Clerk) & Andy Smith (RFO/Deputy Clerk)

Absent Councillors L Johnston, F Jones, K Manneh & P Seabourne
(No Public Participation Session was held at this meeting)

PF24/001 Appointment of Chairperson and Membership

At the Annual General Meeting of Cwmbran Community Council held on 15th May 2024, Councillor M Day was appointed Chair of this Committee for the Municipal Year 2024/25. Councillor P Jones was appointed as Vice Chair. Membership was appointed as referred to above.

Terms of Reference for the Committee were also agreed at the above meeting.

PF24/002 Apologies for Absence

Apologies for Absence were accepted from Councillor F Jones & P Seabourne

PF24/003 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were No Declarations of Interest.

PF24/004 Minutes - 15 April 2024

The minutes of the meeting held on 15 April 2024 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor M Day signed the minutes.

PF24/005 Itemised Schedule of Receipts & Payments (March 2024 & April 2024) and Bank Reconciliation for March 2024 & April 2024.

Members considered the above information, including bank reconciliations. The Clerk confirmed that corresponding statements and reconciliations had been verified by Councillor M Villars, in accordance with financial regulations.

It was **recommended** that:-

- a) that the Itemised Schedule of Receipts & Payments and Bank Reconciliation for March 2024 & April 2024 are noted.
- b) that Councillor Villars is thanked for verifying the accounts.

PF24/006 Earmarked Reserves

The RFO/Deputy Clerk informed members that the initial meeting of the working group will be arranged for September with the provisional dates and recommendations being sent out to the group members this week.

It was **recommended** that:-

- a) provisional dates and recommendations are sent out to members.
- b) the position is noted.

PF24/007 Seminars & Outside Bodies

Councillor C Morgan attended the One Voice Wales Conference in Builth Wells. It was excellent and inspiring, with discussions and ideas for community engagement.

Councillor P Jones reminded members that the Local Council Partnership Board will be meeting this week.

Councillor Bird updated members on the meeting of the Town Board. The board has met 3 times so far since the initial set up and it has also held engagement events. The board would like feedback and ideas as soon as possible for the £20 million funding allocation to Cwmbran, with the initial project announcement to be made in September.

Members discussed ideas including a Sculpture and Well Being Trail and a museum. Councillor Bird will report feedback to the Board.

It was **recommended** that:-

- a) Members submit funding feedback to Councillor Bird.
- b) the position is noted.

PF24/008 Charter between TCBC and Town/Community Councils

Members considered the revised charter and agreed to form a working group to discuss the charter at a special meeting.

It was agreed that the members of the group will be Councillor A Bird, M Day, L Lloyd-Tolman, C Morgan, M Villars and W Walker.

It was **recommended** that:-

- a) the Clerk arranges the meeting.
- b) the position is noted.

PF24/009 Exclusion of the Public & Press

In view of the confidential nature of the business to be transacted, it was agreed that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised.

PF24/010 Members Allowances

Members considered the attached report and form.

The RFO asked members to complete and return the form as soon as possible.

It was **recommended** that:-

- a) members allowance forms are returned to the RFO.
- b) the position is noted.

PF24/011 Request For Funding from Torfaen Tourist Association

Members considered the report and requested funding from Torfaen Tourist Association and approved the funding request. Members also asked the Clerk to request information on the allocation of the funds in the Cwmbran area.

It was **recommended** that:-

- a) the funding to Torfaen Tourist Association is approved.
- b) the Clerk requests information on the allocation of funding.
- c) the position is noted.

PF24/012 Staffing Update

Members received a staffing update from the Clerk, including the staffing of the Crow Fest Event, security and volunteers.

It was **recommended** that:-

- a) the position is noted.

Signed(Chair, Policy & Finance Committee)