

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 2 September 2024 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 25 September 2024.

These minutes are subject to confirmation at the meeting of the committee – Monday 30 September 2024

Present: Councillors A Bird, L Chaney, J Davenne (Chair), M Day, L Lloyd-Tolman, K Manneh, C Morgan, P Seabourne, W Walker & S Wharton

(Councillors S Ashley, R Bennett & S Morgan participated in the meeting via remote means)

Absent: Councillor M Villars

(No Public Participation Session was held at this meeting)

Also: Andy Smith (RFO/Deputy Clerk) & Stephanie Kopec (Events & Outreach Officer)

ECP24/013 Apologies for Absence

Apologies for absence were accepted from Councillors M Villars.

ECP24/014 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest received.

ECP24/015 Minutes 15 July 2024

The minutes of the meeting held on 15 July 2024 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor J Davenne signed the minutes.

ECP24/016 Crow Fest

The Events and Outreach Officer reported to members that the event was a great success with a fantastic atmosphere and all 2000 tickets sold, 1675 people attended the event on the day which was a good turnout considering the rain on the day.

The feedback has been very positive with the only negative comments concerning the toilets and the bar queues, both issues would be rectified for future events.

Members thanked the Events and Outreach Officer and Staff for their hard work organising the event and on the day. Members discussed the media coverage of the event, social media and live streaming of the event.

Members agreed to run the event again in 2025 and discussed possible dates for the event, the working group will meet next week to commence arrangements for the event.

It was **recommended** that:

- a) Members approved holding the Crow Fest Event in 2025
- b) the position is noted

ECP24/017 Cwmbran Well Being Project

The Events and Outreach Officer updated members on the wellbeing projects, the mother and daughter and family club will be starting again soon with classes taking place during the school term time.

The Mindfulness Meditation classes run by the Caretaker Richard on a Tuesday evening is being well attended, with an additional Sunday afternoon class now running for 3 weeks averaging 10 people per session. Richard has also offered to run an art class at the Council House for 2 hours one evening per week, with participants supplying their own equipment. Members approved the weekly art class.

It was **recommended** that:

- a) members approved the weekly art class.
- b) the position is noted.

ECP24/018 Cwmbran @75 Event

The Events and Outreach Officer reported to members that a meeting had taken place with the Cwmbran Town Centre management and arrangements had been made for a plaque unveiling to take place Sunday 3rd November at 3pm. Piping Hot have confirmed that they will be attending, with other performances also taking place. Councillor C Morgan suggested speaking to the Bruchsal Choir to perform at the event, as they will be visiting Cwmbran for the celebrations.

- a) Bruchsal Choir are contacted to perform at the event.
- b) the position is noted.

ECP24/019 Remembrance Sunday Parade

The Events and Outreach Officer updated members that the arrangements are going well and the first meeting of the committee had already taken place. The service will take place 5 minutes later to ensure the minutes silence takes place at 11am.

Members discussed the arrangements and the installation of the poppies on lampposts two weeks before the event.

It was **recommended** that:

- a) the position is noted.

ECP24/020 Christmas Events 2024

The Events and Outreach Officer confirmed that the planning is going well, for the two events to be held at Ladywell, Pontnewydd Wednesday 4 December and The Council House Friday 6 December.

Members discussed if solar lights would be viable on the Christmas Trees in December, the Events and Outreach Officer will make enquiries. The Christmas Card competition was very successful last year and will take place again this year.

It was **recommended** that:

- a) enquiries are made into the use of solar tree lights.
- b) the position is noted.

ECP24/021 Community Dinner 2025

Members considered the arrangements, costings and venue for the event and agreed that the 2025 event will be held at The Parkway.

It was **recommended** that:

- a) members approved The Parkway as the venue for the Community Dinner 2025.
- b) the position is noted.

ECP24/022 Arts Festival

Members considered the potential to host an Arts Festival in 2025 and agreed to form a working group to discuss the possibility of the event. Invites to join the working group will be sent out to members.

It was **recommended** that:

- a) Invites to join the working group are sent out to members.
- b) The position is noted.

ECP24/023 Provisional Programme of Events

Members discussed the Windrush Event, which will be taking place at The Parkway. The event will be taking place in the afternoon for schools to attend an exhibition of creative arts, continuing into the evening as a celebration of the Windrush Generation.

Event	Date	Time	Venue
Cwmbran @75	03.11.24	TBC	TBC
Remembrance Sunday	10.11.24	10.30am	St Gabriel's Church/Cwmbran Park
Christmas Tree Lighting	04.12.24	6pm	Ladywell, Pontnewydd
Christmas Tree Lighting	06.12.24	6pm	The Council House
The Eco Quiz	30.01.25	6pm	The Congress Theatre
Community Awards/Dinner	07.03.25	TBC	TBC
Primary Schools Choral Festival/Senior Schools Talent Showcase	7/8/9/10 April 2025	6pm	The Congress Theatre
Cwmbran Big Event	14.06.25	12noon-5pm	The Boating Lake

It was **recommended** that:-

- a) the table of events is noted.

Signed.....
 (Chair, Events & Community Projects Committee)