



# Cwmbran Community Council

## Cyngor Cymuned Cwmbrân

You are summoned to participate in the following meeting:

Cwmbran Community Council, **Policy & Finance Committee** on Monday 14 October 2024.

The meeting will commence at 6.00 pm at the Council House, Ventnor Road, Cwmbran NP44 3JY.

Members of the Council, members of the press and the public may attend in person.

The meeting will also take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members of the Council, press or public wishing to attend on a remote basis should notify the office in advance so that guidance can be provided on how to attend the video conference.

### AGENDA

To: Councillors:

- (i) Councillor SWJ Ashley
- (ii) Councillor A Bird
- (iii) Councillor L Johnston
- (iv) Councillor F Jones
- (v) Councillor P Jones (Vice Chair)
- (vi) Councillor Manneh
- (vii) Councillor S Morgan
- (viii) Councillor P Seabourne
- (ix) Councillor M Villars
- (x) Councillor W Walker

Also Councillors:

Councillor Rh Bennett  
Councillor M Day (Chair)  
Councillor L Lloyd-Tolman  
Councillor C Morgan  
(Ex Officio Members)

*3 Members must be present for the meeting to be quorate.*

To: ALL OTHER MEMBERS FOR INFORMATION

#### 1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

#### 2. **Members' Declarations of Interest**

(Must be declared in writing at the meeting)

#### 3. **Minutes – [9 September 2024](#)**

To confirm the attached minutes of the meeting held on 9 September 2024 as a true record.  
The minutes to be signed by the Chairperson.

4. **Torfaen Food Partnership**

Presentation on activities in the Cwmbran and wider Torfaen areas.

*Finance Items*

5. **Itemised Schedule of Receipts & Payments: ([July 2024](#) & [August 2024](#))  
Bank Reconciliations: ([July 2024](#) & [August 2024](#))**

Schedules of receipts & payments and bank reconciliation are attached. Councillor Villars has verified the reconciliations and bank statements in accordance with Financial Regulations. No issues stand referred to the committee because of this process.

6. **Budget Report**

To receive reports on the budget to date as follows:

- i) Budget Review September 2024 – ECP
- ii) Budget Review September 2024 – Elected Members
- iii) Budget Review September 2024 – ESP
- iv) Budget Review September 2024 – GVO
- v) Budget Review September 2024 – Office Admin
- vi) Budget Review September 2024 – Premises
- vii) Budget Review September 2024 – P&F
- viii) Budget Review September 2024 – Staffing
- ix) Budget Review September 2024 – T/F

7. **Independent Remuneration Panel for Wales – Draft Annual Report 2025-2026**

To consider the draft annual report.

*Other Items*

8. **Response to TCBC Community Review survey results**

To consider a response to the survey.

9. **Response to Community Council review at WG**

To prepare a response to the review.

10. **Seminars & Outside Bodies**

To receive any reports from any meetings attended.

11. **Exclusion of the Public & Press**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

12. **Council House Building Update**

Conclusion of fire safety updates and next steps.

13. **Staffing Update**

To receive an update from the Clerk.



**Gareth Davies**

**Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)**

**Cwmbran Community Council/Cyngor Cymuned Cwmbrân**

**8 October 2024 /8 Hydref 2024**

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