

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 31 March 2025 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 7 May 2025.

These minutes are subject to confirmation at the meeting of the committee –
Date to be Confirmed.

Present: Councillors A Bird, J Davenne (Chair), M Day, L Lloyd-Tolman, C Morgan, S Morgan, M Villars, W Walker & S Wharton

(Councillor S Ashley participated in the meeting via remote means)

Absent: Councillors R Bennett, L Chaney, K Manneh & P Seabourne

(No Public Participation Session was held at this meeting)

Also: Gareth Davies (Clerk), Andy Smith (RFO) & Stephanie Kopec (Events & Outreach Officer)

ECP24/066 Apologies for Absence

Apologies for Absence were accepted from Councillors L Chaney, K Manneh & P Seabourne

ECP24/067 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

Councillor J Davenne declared a non-prejudicial interest in Minute ECP24/075 – Play Scheme. He remained in the meeting during the discussion.

ECP24/068 Minutes 17 February 2025

The minutes of the meeting held on 17 February 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor J Davenne signed the minutes.

ECP24/069 Community Awards Evening/Dinner

The Events and Outreach Officer reported to members that the evening went very well with a great atmosphere. David Williamson was thanked for his excellent work on the evening as host with 14 awards presented to award nominees. A total of £500 was raised for the Chair's Charity Ty Hafan Children's Hospice from the raffle and donations on the evening.

Members discussed the enjoyment of the evening and how efficiently and smoothly the evening ran. Members thanked the Events and Outreach Officer for her work organising the event.

Members agreed that the award categories should be updated and reorganised with some new categories for next year's event.

It was **recommended** that:

- a) David Williamson is thanked for hosting the evening.
- b) the Events and Outreach Officer is thanked for organising the event.
- c) the award categories are updated for next year.
- d) the position is noted.

ECP24/070 Primary Schools Choral Festival/Senior Schools Talent Showcase

The Events and Outreach Officer informed members that planning was going well for the event to be held at the Congress Theatre over 4 evenings commencing Monday 7 April at 6pm. Nine primary schools are taking part in the Primary Schools Choral Festival and three schools are confirmed as attending the Senior Schools Talent Showcase with a variety of acts including a Jazz band, pop group, soloists and Choirs.

It was **recommended** that:

- a) the position is noted.

ECP24/071 80th Anniversary of VE Day

The Clerk confirmed that a meeting will be held this week with Cadesa to discuss the plans for the day and the plaques at the Council House are to be refurbished which should be completed by the 80th Anniversary of VE day.

Councillor S Morgan informed members of an event planned to be held at the Pontnewydd cenotaph, to coincide with the installation of a memorable bench at the cenotaph and a tommy silhouette which has also been purchased for the park.

It was **recommended** that:

- a) the position is noted.

ECP24/072 Cwmbran Big Event

The Events and Outreach Officer updated members on the plans for the day and activities including skateboarding, clay pigeon shooting, laser tag, hip hop culture classes and stories for groups of children taking place inside an inflatable whale.

It was **recommended** that:

- a) the position is noted.

ECP24/073 Crow Fest

The Events and Outreach Officer informed members that a meeting would be taking place this week with the security team and 1270 tickets had already been sold. A meeting will be taking place this week to finalise the line up.

Members discussed the toilets at the event and the Events and Outreach Officer confirmed that the number of toilets booked had been increased for both standard and disabled toilets and blocks of urinals also hired for the event.

It was **recommended** that:

- a) the position is noted.

ECP24/074 Arts Festival & Cwmbran @75

The Clerk confirmed that the rolling program of exhibitions at the Council House would be starting soon with the first exhibition of work from the art class. A meeting is taking place with Cwmbran Library to look at the Cwmbran @75 exhibition being in the library when it reopens.

Members also discussed photography being included in the rolling program of exhibitions at the Council House.

It was **recommended** that:

- a) The position is noted.

ECP24/075 Provisional Programme of Events

Councillor J Davenne declared a non-prejudicial interest in Minute ECP24/075 – Play Scheme. He remained in the meeting during the discussion.

Members considered the provisional programme of events and agreed to add the John Fielding Anniversary event to be held 17 January 2026.

Councillor Davenne updated members on the arrangements for this year's summer Play Schemes, with 150 applications received for paid work and 120 volunteers.

Event	Date	Time	Venue
Primary Schools Choral Festival/Senior Schools Talent Showcase	7/8/9/10 April 2025	6pm	The Congress Theatre
80 th Anniversary of the WW2 (VE Day)	08.05.25	TBC	TBC
Cwmbran Big Event	14.06.25	12noon-5pm	The Boating Lake
Armed Forces Day (Saturday 28.06.25)	Flag Raising 27.06.25	10am	The Council House
Crow Fest	19.07.25	2pm-10pm	Cwmbran Stadium
Torfaen Play's Summer Playschemes	July/August 2025	Various	Various
80 th Anniversary of the end of WW2 (VJ Day)	15.08.25	TBC	TBC
Merchant Navy Day	03.09.25	10am	The Council House
Arts Festival	TBC	TBC	The Council Chamber/Annex
Windrush Event 2025	TBC	TBC	TBC
Remembrance Sunday Parage	09.11.25	10.30am	St Gabriel's Church/Cwmbran Park
Christmas Events	TBC	TBC	TBC
ECO Quiz	29.01.26	6pm	The Congress Theatre
Community Awards Evening/Dinner	06.03.26	6.30pm for 7pm	The Parkway

It was **recommended** that:-

- a) The John Fielding Anniversary is to be added to the table.
- b) The table of events is noted.

ECP24/076 On Going Cwmbran Well Being Projects

The Events and Outreach Officer informed members that all the classes were running fine and were well attended, with the Mother and Daughter Fitness Sessions now booked to run up to the school summer holidays.

Members discussed the classes taking place and the utilisation of the Council House and Annex by community groups, members would like a list of the groups to be made available.

Project	Day/Time	Venue
Mother & Daughter Fitness Sessions	Wednesdays 5:15pm - 6:15pm	Cwmbran Stadium
Art Club	Thursdays 6:00pm – 8:00pm	The Community Council Annex
Mindfulness & Meditation	Tuesdays 6:30pm – 7:30pm Sundays 10:00am – 12 noon	The Community Council Annex

It was **recommended** that:-

- a) a list of groups taking place at the Council House is provided.
- b) The table of on-going projects is noted.

Signed.....
 (Chair, Events & Community Projects Committee)