Minutes of a Meeting of the Grants to Voluntary Organisation Committee of Cwmbran Community Council held on Monday 30 June 2014

Present Councillors SWJ Ashley (Chairman) Councillors S Brooks, E Evans, M Johnston, WM Howell, R Kemp, TA Matthews, D Standing, WJ Walker and TJ Winter.

Also Councillor R Jones

David Collins (Clerk to the Council)

GL14/001 Appointment of Chairman

Members noted that at a meeting held on 21 May 2014, the Council appointed Councillor SWJ Ashley to Chair this Committee for the current municipal year. Councillor Standing was appointed Vice Chairman.

GL14/002 Apologies for Absence

None.

GL14/003 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

GL14/004 Committee Finances 2014/15

A sum of £12,000 had been approved within the Council's approved estimates for grants to voluntary organisations during the current financial year.

It was **recommended** that the position be noted.

GL14/005 New Applications Received

It was **recommended** that

(1) the following applications be dealt with as indicated below:

Applicant	Grant Awarded
(a) Cwmbran Lions Lifesaving Club	£420
(b) Pontypool Pacers Heart Support	No Action
(c) Cwmbran District Amateur Radio	£350
(d) Talking Books Wales	No Action
(e) Cwmbran Mini & Junior Rugby Football Club	£500
(f) Cwmbran Stroke Support Group	£500
(g) Torfaen Sea Cadets	£1,000 (towards cost of building storage unit)

(h) Royal British Legion Pontnewydd Branch	Refer to next Policy & Finance Committee, with a recommendation to pay the sum of £972 from the Council's Regeneration Fund (code I13) to allow the applicant to install a flagpole.
(j) Wales Ghurka Community	£1,000
(k) Stag Folk History Community Theatre (This application was not received until 30 June 2014)	Defer to next meeting.
(l) Gwent Guild of Weavers, Spinners and Dyers (This application was not received until 30 June 2014)	Defer to next meeting.

GL14/006 Grants Form

Members considered that it was important that the Council kept its procedures under review and therefore undertook a review of the existing Grants Form and Criteria. Members' also discussed ways to encourage more applications to come forward, such as advertising in local publications, use of members' contacts & networks; and production of flyers and other publicity.

It was **recommended** that

(1) Question 8 of the Grants Form is amended to include the following additional comment:

> "Please include details of *any* other funding you have received from any sources, including any applications which are pending."

(2) the following additional question is included on the Grants Form:

"10. Please describe how you will refer to any grant awarded by Cwmbran Community Council in any literature or other material (including any information published on-line) in order to help raise awareness of the work of the Council."

(3) The Clerk to the Council provide all members of the committee with information about previous grants awarded by the committee, including the use of grant.

GL14/007 Presentation Evening

Members noted that the Council had agreed that the Committee would meet on a quarterly basis with two Grants Presentations Evenings each year. (Minute GL13/102 (2) refers).

It was **recommended** that, in future, Grants be presented to recipients at the meeting of Full Council, commencing on 23 July 2014.

Signed ……..

(Chair, Cwmbran Community Council)