

**Minutes of a Meeting of the Events & Community Projects Committee of Cwmbran Community Council held on 1 September 2015**

**Present** Councillor WJ Walker (in the Chair), Councillors SJ Brooks, M Day, S Evans, R Jones, M Johnston and PJ Williams

Also David Collins (Clerk to the Council) & Clare Rowles (Administrative Officer)

**ENT15/013 Apologies for Absence**

Apologies for absence were accepted from Councillors LJ Chaney, WM Howell, TA Matthews & J Rees (all personal)

**ENT15/014 Members' Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

**ENT15/015 Summer Playschemes 2015**

Members noted that the committee would conduct its annual review of the Summer Playschemes at the meeting to be held on 19 October 2015. The review would incorporate a report of the Playschemes Manager, observations from site visits undertaken by members, key issues arising from the parental survey and other observations such as feedback received via social media. This information would be included with the agenda for the next meeting.

The Chairman emphasised that the annual review would take into account the way in which the 2015 Playschemes had been delivered, with particular reference to the impact of the changes introduced by the Council this year.

The Clerk had provided information about other potential future changes to the legislative framework within which the Playschemes were delivered, changes to the minimum wage and issues around staff qualifications. The Chairman strongly advised members to familiarise themselves with this information in advance of the next meeting in order to determine the way forward for the Summer Playschemes.

It was **recommended** that the above information be noted.

**ENT15/016 "Fly the Red Ensign for Merchant Navy Day" 3 September 2015**

Members noted that the Council would be supporting the above event by flying the Red Ensign at the Council's premises. The action had been approved by the appropriate members acting under plenary powers approved by the Council on 29 July 2015 (Minute CL15/040 refers).

The Chairman of the Council would preside at the event, in the company of the Deputy Lord Lieutenant of Gwent. Other local organisations and individuals had been invited to attend. Refreshments would be provided.

It was **recommended** that the above information be noted.

**ENT15/017 Remembrance Sunday Parade 8 November 2015**

Members noted that arrangements were well in hand for the above event, which would follow the format of previous years. Father Michael Phillips would be unable to participate as he would be leaving his post before the event. Details of his successor were awaited. Major Nigel Collins had also left his post with Cwmbran Salvation Army, to be replaced by Stuart Ashman. The Clerk reported that he was looking into the purchase of “rope & posts” for use in connection with this event and other similar events as these had proved a useful piece of equipment when hired for the 2014 Remembrance Service.

Members noted that a further meeting of the Remembrance Sunday Parade Planning Committee would take place on 22 October 2015.

It was **recommended** that the above information be noted.

**ENT15/018 Senior Schools Choral Festival 2015**

Members considered progress in relation to the above event, which would take place at Croesyceiliog High School on 12 November 2015 at 6.30 pm. Rougemont School, Croesyceiliog High School and Ysgol Gyffun Gwynllyw had so far confirmed that they would be taking part. Other schools had also been approached.

Members considered that there may also be scope to invite one or two junior schools to take part in the event.

It was **recommended** that the above information be noted.

**ENT15/019 Christmas Entertainment Programme 2015**

Members considered progress in relation to the programme of events and activities to celebrate Christmas 2015, which had been set out in the calendar of events approved by the committee on 29 June 2015 ( Minute ENT15/011 refers)

The Administrative Officer described the programme of events, as follows:

- 4 December Tree Lighting & Carols at the Council House (7.15 pm)
- 9 December Tree Lighting & Carols at Pontnewydd (6.00 pm)
- 9 & 12 December Christmas Entertainment at Cwmbran Shopping  
(Wednesday 9 December 6 - 8 pm and Saturday 12 December 2 – 5 pm)

Members noted that an approach has been made to Morrisons to see if there was scope to stage any of the entertainment proposed for 9 and 12 December outside the store. Members also highlighted the importance of working closely with Cwmbran Shopping to ensure that the Council's events were a success. The Clerk anticipated that Blaen Bran Community Woodland would once again be able to provide Christmas trees for the above events.

It was **recommended** that:

- (1) the above information is noted.
- (2) the above programme of Christmas events & activities is endorsed.

**ENT15/020 Big Event 2016**

Members noted that a further meeting with representatives of Torfaen County Borough Council to help plan the above event, would take place on 15 September 2015. Issues arising would be reported to members.

It was **recommended** that the above information be noted.

**ENT15/021 Date of Next Meeting**

Members were reminded that the next meeting of the committee would take place on 19 October 2015 at 6.00 pm

It was **recommended** that the above information be noted.

*Signed .....*

*(Chair, Cwmbran Community Council)*