

Minutes of the Meeting of Cwmbran Community Council held on Monday 12 September 2016

Present Councillor KK Manneh (Chairman), Councillors: SWJ Ashley, SJ Brooks, M Day, WM Howell, M Johnston, WJ Walker, PJ Williams and TJ Winter

Also David Collins (Clerk to the Council)

CL16/042 Apologies for Absence

Apologies for absence were accepted from Councillors J Davenne (Personal), S Evans (Work Commitments), R Jones (Personal) and TA Matthews (Holiday)

CL16/043 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests they had and sign the Interests Sheet to give details of the nature of their interest.

CL16/044 Annual Return for the Year Ended 31 March 2016

Members noted that the Council was responsible for the preparation of the accounting statements and an Annual Return which summarised the Council's accounting records and confirmed and provided assurances on these matters. The process was subject to external audit. The Council's Appointed External Auditors, BDO LLP, had now provided their Audit Opinion.

Members considered the Annual Return including the Audit Certificate Report and Issues Arising Report.

Members were disappointed that some aspects of the Council's established procedures had been the subject of comment by the auditor. The Clerk confirmed that he had already opened discussions with the Council's internal auditor to address the matters raised for future years. Members also expressed concern at the length of time taken to conclude the audit, which had limited the Council's opportunity to address matters raised during the audit.

Council was required to formally approve the Annual Return so that it could be published before 30 September 2016.

It is **recommended** that

- (1) the above information is noted.

- (2) the Accounting Statements and Annual Return are approved and published.

Signed

(Chair, Cwmbran Community Council)