Minutes of a Meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Tuesday 30 May 2017

Present Councillor M Day (Chair), Councillors SWJ Ashley, AL Bird, Rh M Bennett, SJ Brooks, JS Davenne, AJ Davies, LG Johnston, R Jones, M Johnston, M Villars and WJ Walker

Also David Collins (Clerk to the Council)

Prior to the commencement of business, Members stood in silence in tribute to the victims of recent events in Manchester.

ECP17/001 Appointment of Chair

To note that, at a meeting of Cwmbran Community Council held on 17 May 2017, Councillor M Day was appointed to chair this committee for the Municipal Year 2017/18. Councillor Rh M Bennett was appointed as Vice Chair.

Terms of Reference for the Committee were also agreed at the above meeting.

ECP17/002 Apologies for Absence

No apologies for absence were received.

ECP17/003 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

Councillor Davenne declared an interest in items ECP 17/004 (Big Event 10 June 2017) and ECP 17/005 (Programme of Events – re Big Event)

ECP17/004 Big Event 10 June 2017

Members discussed the arrangements to support the Council's participation in the above event. The event would commence at 12.00 noon and finish at 5.00 pm. The Clerk encouraged all Members to attend to help promote the work of the Council. He also encouraged Members to let him know their preferred times for attending to ensure that there was Member and Officer representation throughout the day.

Members also noted that the event would also provide an opportunity to raise funds for the Chairman's charities.

It was **recommended** that

(i) the arrangements are noted.
(ii) details of the Big Event are advertised on the Council's Community Notice Boards.

ECP17/005 Provisional Programme of Events

Members considered the arrangements in relation to the following events, which the committee would oversee during the coming year. All Members were encouraged to support these events and confirm their attendance with the Council's staff.

Event	Date	Time	Venue	Budget	Cost Code	Additional Notes/Requirements
Big Event	10 June 2017	All day	Cwmbran Boating Lake	£5,000 (core funding)	L05 & L05A	A rota was in place to ensure representation of Members and officers throughout the day.
Armed Forces Day	21 June 207	10am	The Council House	£3,000 for "Remembrance"	L10	Veterans/uniformed organisations to attend.
Senior Schools Choral Festival	9 November 2017	6pm	Cwmbran High School	£2,000	L03	Members to present awards to schools.
Remembrance Sunday Parade	12 November 2017	AM	Parade culminates at Cwmbran Park	£3,000 for "Remembrance"	L10	
Christmas Entertainment	December (TBC)	TBC	Town Centre	£800	L06	Musicians etc. to be booked.
Carol Service & Tree Lighting Ceremony	6 December 2017 (provisional)	6pm	Pontnewydd	£6,000 (all Carol Service/Tree Lighting events)	L09	On 9 January 2017, Members recommended that further consideration of options for location of Christmas Trees is deferred until after the 2017 Local Council Elections.
Carol Service & Tree Lighting Ceremony	1 December (provisional)	6pm	The Council House	£6,000 (all Carol Service/Tree Lighting events)	L09	
Community Celebration Dinner	3 March 2018 (provisional)	7pm for 7.30pm	TBA	£3,000	L11	Each Member may bring a guest. This could be partner, spouse or a person who has undertaken valuable work in the community such as a volunteer or other "unsung hero."
Primary Schools Choral Festival	27, 28, 29 March (3 nights) (provisional)	6pm and 7pm	Congress Theatre	£3360	L04	Members to present awards to schools

In addition to the above, Members noted that the Environment, Sustainability and Planning Committee hosted an Annual Schools Eco Quiz in February/March at the Congress Theatre for local schools.

It was **recommended** that the above arrangements are endorsed

Signed……...

(Chair, Cwmbran Community Council)