



Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to attend the following meeting:

Policy & Finance Committee

Monday 16 April 2018 @ 6.00pm

Venue: Council Chamber Council House, Ventnor Road, Cwmbran NP44 3JY

To: Councillors:

- (i) Councillor AL Bird (Vice Chairman)
- (ii) Councillor Rh Bennett
- (iii) Councillor M Day
- (iv) Councillor N Hopkins
- (v) Councillor LG Johnston
- (vi) Councillor M Johnston
- (vii) Councillor RD Kemp
- (viii) Councillor KK Manneh
- (ix) Councillor M Villars
- (x) Councillor WJ Walker

Also Councillors:

Councillor R Jones
Councillor PJ Cathcart
Councillor SJ Brooks
Councillor SWJ Ashley (Chairman)
(Ex Officio Members)

3 Members must be present for the meeting to be quorate.

To: ALL OTHER MEMBERS FOR INFORMATION

(Members of the Environment, Sustainability & Planning Committee are invited to attend re. item 18 Task Force Vehicle)

1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

2. **Members' Declarations of Interest**

Members are asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

(Must be declared in writing at the meeting)



Finance and Audit Items

3. **Itemised Schedule of Receipts & Payments (February 2018)**

Schedules of receipts & payments and bank reconciliation are attached for members only. (Members of the public may obtain this information from the Clerk to the Council).

4. **Expenditure against Budgets**

To report the following additional expenditure approved in accordance with Financial Regulation 4.6

- (i) Cleaning & Hygiene Materials (Code G11)
Overspend of £240.16 against budget of £2,000 arising from additional hygiene items required and improved cleaning. 2018/19 budget has been increased.
- (ii) Primary Schools Choral Festival (Code L04)
Overspend of £910 against budget of £3,360 arising from invoice for 2017 event not being received until April 2017. Invoice for 2018 was requested prior to year-end to prevent recurrence.
- (iii) Primary Schools Eco Quiz (Nett) (Code N09)
Expenditure is currently showing at £950 against a budget of £700. This will be offset by the donation of £500 from Knauf Insulation, which is awaited.

There is also a minor overspend in relation to Furniture, Fittings & Fittings (H03) following the Council's decision to repair the Vice Chairman's chain. An insurance claim has been submitted to help recover costs.

Pleasingly, Task Force income is considerably higher than anticipated.

Replacement of accommodation at the Council House is funded from Earmarked Reserves, already approved.

5. **Refuse & Recycling Charges 2018/19**

To note details of charges for 2018/19
(attached)

Governance Items

6. **Standing Orders & Contract Standing Orders** **(Executive Summary)**

To consider the attached report.

7. **IRP Panel report**

To consider the attached report.

Other Items

8. **General Data Protection Regulation**

To consider the attached report.

9. **Independent Review Panel on Community and Town Councils: National Pop-in Session**

The Independent Review Panel on Community and Town Councils is seeking views from members of the public. As the Council has been actively involved in the Review, the Panel has asked whether Cwmbran Community Council would help in supporting this by opening its doors on a specific date during May (to be agreed) to collect views and promote the event. Marketing material, feedback sheets and hard copies of the public survey would be provided along with reimbursement should we wish to offer refreshments for those who attend. Council staff would be on hand to support the event.

As there are limited resource implications the offer to host a "Pop-in" session has been accepted in principle. Members are asked to note the arrangements.

10. **Consultation: Strengthening Local Government: Delivering for People**

The Cabinet Secretary for Local Government and Public Services has launched a Green Paper consultation '*Strengthening Local Government: Delivering for People*'. This can be accessed via the Welsh Government website.

<https://beta.gov.wales/strengthening-local-government-delivering-people>

Consultation closes 12 June 2018 (Details were circulated to all Members 22 March 2018)

11. **[Guidance for Principal Councils on the Review of Communities](#)**

To consider the attached report.

12. **[Vacancies on Governing Bodies](#)**

To consider the attached vacancies on governing bodies.

(Councillor J Rees has expressed an interest in sitting on the Governing Body of Ysgol Gymraeg Cwmbran.)

13. **One Voice Wales: Motions for 2018 Annual General Meeting**

The Council is invited to propose a maximum of two motions for debate at the AGM on Saturday 29 September 2018, which must be submitted by noon on 31 May 2018.

For motions to be acceptable, the following requirements must be met:

- A motion must reflect a national issue or problem.
- Each motion must be accompanied by a short explanatory note (not exceeding 150 words)

The Motions Committee will sit in June and councils will be notified of the Committee's decisions. If a motion is accepted but amendments to it are proposed by the Committee, the council will be contacted. There will be a two week period for the council either to accept the recommendations or submit a new version; otherwise the amended motion will be put forward.

If a Council's motion is accepted then they must provide the name of the proposer and a seconder (who must be from another council) no later than three weeks prior to the AGM taking place. Both the proposer and seconder must be present at the AGM for the motion(s) to be debated.

The final list of agreed motions will be issued to councils in time for their July 2018 meetings in order for councils to have time to consider whether they wish their delegates to adopt a particular stance in relation to the vote (or whether to allow them to arrive at a judgement following the appropriate debate).

14. **Torfaen Draft Well-being Plan**

Members have asked to receive regular reports at each meeting re the above.

The final Plan is currently going through the approval stages and will be published on 3rd May 2018. The Council is required to demonstrate how it contributes to the Plan. This will be presented to a future meeting, following publication of the Plan.

15. **[Requests for Financial Assistance](#)**

To consider the attached report.

16. **Seminars & Outside Bodies**

To consider the attached reports in relation to seminars and meetings of outside bodies, attended by representatives of the Council.

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| (i) | One Voice Wales
<u>Innovative Practice Annual Awards Ceremony</u> | 29 March 2018 |
| (ii) | <u>One Voice Wales Gwent Valleys Area Committee</u> | 10 April 2018 |

17. **Exclusion of the Press & Public**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

18. **Task Force Vehicle**

To consider the attached report.



David Collins DMS, FSLCC
Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Cwmbran Community Council/Cyngor Cymuned Cwmbrân

10 April 2018/ 10 Ebrill 2018
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