

**Minutes of a Meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 25 June 2018**

**Present** Councillors M Day (Chair), Councillors AL Bird, Rh M Bennett, SJ Brooks, PJ Cathcart, JS Davenne, M Johnston, RD Kemp, M Villars, WJ Walker and LE Williams

Also David Collins (Clerk to the Council) and Clare Facey (Administrative Officer)

**ECP18/001 Appointment of Chair**

At a meeting of Council held on 23 May 2018, Councillor M Day was appointed Chairman of this Committee for the Municipal Year 2018/19. Councillor Rh M Bennett was appointed as Vice Chair.

Terms of Reference for the Committee were also agreed at the above meeting.

It was **recommended** that the information is noted.

**ECP18/002 Apologies for Absence**

Apologies for absence were accepted from Councillor SWJ Ashley (personal).

**ECP18/003 Members' Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

**ECP18/004 Community Celebration Dinner: 9 March 2018**

Members reviewed the success of the above event, held at Greenmeadow Golf Club. The event had been well attended, though numbers were slightly down on previous years due to the need to rearrange the date in the light of bad weather. The event had provided a wonderful opportunity to showcase the work of the Council and celebrate the contribution made by many individuals and organisations to the life of the town. Entertainment provided at the event was especially enjoyed by guests.

Members noted that the event also formed part of the Council's celebrations of St David's Day and that the opportunity existed to stage the 2019 event on St David's Day (1 March). This would see the event take place on a Friday rather than the usual Saturday. Members noted that the Policy & Finance Committee had already agreed to the new date in view of the need to secure the booking at the venue, Greenmeadow Golf Club. (Minute PF18/014 refers)

It was **recommended** that:

(1) the success of the above event is noted.

(2) the staging of the 2019 event at Greenmeadow Golf Club on Friday 1 March 2019 is endorsed.

**ECP18/005 Primary Schools Choral Festival 26-28 March 2018**

Members reviewed the success of the above event, held at the Congress Theatre. The event was now a long-standing feature of the Council's programme of events and provided an exciting opportunity for local children to perform on stage. The event also provided an opportunity for the public to meet Council representatives.

It was **recommended** that: the success of the above event is noted.

**ECP18/006 Big Event: 9 June 2018**

Members reviewed the success of the Council's participation in the above event.

The event had provided an opportunity to showcase the work of the Council and meet the public. The Council's latest Residents Handbooks had also been launched at the event.

Members discussed the potential for greater publicity and acknowledgment to be given to the Council's financial support for the event. Members discussed a number of ways in which this could be achieved, such as through public announcements at the event or prominent display of the Council's banners.

It was **recommended** that:

- (1) the success of the Council's participation at the above event is noted.
- (2) the Clerk is instructed to discuss the potential for greater acknowledgement of the Council's support for the Big Event with Torfaen County Borough Council.

**ECP18/007 Provisional Programme of Events**

Members considered the provisional programme of events for 2018/19, details of which were included on the agenda. All Members were encouraged to support the programme of events. Members also noted the arrangements for other events which were not delivered by the committee, including the Community Awards Evening (22 November), Schools Eco Quiz (7 February) and John Fielding memorial event in January.

Members noted that an application had been submitted for a grant to obtain silhouettes for benches and chairs free of charge thanks to the support of the Armed Forces Covenant Fund Trust. These silhouettes could be placed in the community halls as part of Remembrance activities.

Members discussed the potential for supporting the provision of Christmas trees at other locations in Cwmbran in future years. Details of costs and land ownership would be required. Other options included the submission of a grant from a voluntary organisation.

It was **recommended** that the provisional programme of events for 2018/19 is endorsed.

**ECP18/008 Seminars & Outside Bodies**

Members considered a report in relation to the following seminars and meetings of outside bodies, attended by representatives of the Council.

- (i) Torfaen's Prioritising Play Conference 4 May 2018

(Councillor Walker advised that, whilst the event had helped to promote the positive impact of play in the community, he had been unclear as to the specific actions which would be put in place as a result of the conference. Members discussed an Action Plan which had been referred to at the conference.)

It was **recommended** that:

- (1) the report is noted.
- (2) Councillor Walker is authorised to attend the forthcoming Play Sufficiency Action Group Meeting on 4 July 2018 at the Civic Centre, Pontypool in place of Councillor M Day.

*Signed*.....

*(Chair, Cwmbran Community Council)*