

Minutes of a Meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 1 April 2019 at 6.00pm in the Council Chamber, Cwmbran Community Council, Ventnor Road, Cwmbran NP44 3JY

Present Councillors M Day (Chair), Councillors SWJ Ashley, AL Bird, SJ Brooks, PJ Cathcart, JS Davenne, LM Ryan, M Villars, WJ Walker & L Williams

Also Clare Facey (Administration Officer)

(No Public Participation Session was held at this meeting)

ECP18/044 Apologies for Absence

Apologies for absence were accepted from Councillor M Johnston (sickness).

ECP18/045 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

ECP18/046 Community Celebration Dinner 1 March 2019

Members reviewed the success of the above event, held at Greenmeadow Golf Club.

The event had been well attended by a broad cross section of community representatives and individuals, including the Lord Lieutenant of Gwent and the High Sheriff. The event had provided a wonderful opportunity to showcase the work of many organisations across the community and the services provided by the Council. The event formed part of the Council's St David's Day celebrations and had also highlighted the 70th anniversary of Cwmbran as a "New Town." Entertainment had been provided by the Congress Youth Theatre and an entertaining and informative speech from the Lord Lieutenant.

Letters of thanks had been received from a number of guests and media coverage had also been positive. The event had been delivered within budget. A raffle and voluntary donations had raised over £500 for the Chairman's charities.

Members mentioned the overuse of photography and suggested that in future years there is one official photographer to eliminate the uncomfortable situation that some members experienced on the evening.

It was **recommended** that

- (1) the success of the above event is noted.
- (2) the 2020 event is held at Greenmeadow Golf Club on Friday 28 February 2020.
- (3) A designated photographer is used to reduce the use of ipads/cameras at the event.

ECP18/047 Primary Schools Choral Festival 26 – 28 March 2019

Members reviewed the success of the above event, held at the Congress

Theatre. The festival had been well supported by local schools with 11 schools taking part in total. The festival provided an exciting opportunity for local youngsters to perform in a theatre environment and had been well attended by the public. The 3-day festival had also provided an opportunity to showcase the work of the Council. Voluntary donations from audience members had been invited in aid of the Chairman's chosen charities.

Participating schools and the Master of Ceremonies had been paid by cheque on this occasion in view of the imminence of the end of the financial year.

It was **recommended** that the success of the above event is noted.

ECP18/048 Big Event 2019

Members considered an oral report from the Administration Officer on arrangements for the above, which was being delivered this year by Cwmbran Community Council, in partnership with a range of others. (Minute CL18/100 refers).

The Council had identified funds to support the Event and also identified Earmarked Reserves which could be called upon to meet any shortfall.

The Administration Officer described some of the arrangements for the event, with particular reference to "Zones" which would be put in place on site, PR & Marketing and sponsorship, income and funding.

It was **recommended** that

- (1) the position is noted.
- (2) the use of funds identified for "Events" within Earmarked Reserves to help meet the cost of the Cwmbran Big Event 2019 is confirmed..

ECP18/049 Provisional Programme of Events 2019

Members considered a provisional Programme of Events for 2019. The programme included details of the budget for each event.

Details of events planned for 2020, such as the Community Celebration Dinner, Eco Quiz, John Fielding Memorial service and Primary Schools Choral Festival would be reported to a future meeting once proposals had been established.

The Administration Officer reported that His Royal Highness the Duke of Wessex had been invited to attend the Council's Merchant Navy Day to commemorate Red Ensign Day on Tuesday 3rd September 2019.

Members noted that this year marked the 70th anniversary of Cwmbran as a New Town. It was suggested that this anniversary was noted on the next Agenda to consider the rebranding of all Council's events for the coming year.

It was **recommended** that the Programme of Events is approved.

Signed.....
(Chair, Cwmbran Community Council)