Minutes of a Meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 1 July 2019 at 6.00pm in the Council Chamber, Cwmbran Community Council, Ventnor Road, Cwmbran NP44 3JY

Present Councillors M Day (Chair), Councillors SWJ Ashley, AL Bird, SJ Brooks, PJ Cathcart, JS Davenne, M Johnston, M Villars and LE Williams

Also David Collins (Clerk to the Council)

Absent Councillors RhM Bennett, RD Kemp, LG Johnston, LM Ryan and WJ Walker

(No Public Participation Session was held at this meeting)

ECP19/007 Apologies for Absence

Apologies for absence were accepted from Councillors L Ryan (holiday) and WJ Walker (personal).

Apologies for absence were also subsequently submitted by Councillor RhM Bennett (work commitments).

ECP19/008 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

Councillor JS Davenne declared a non-pecuniary interest in Minute ECP19/011 (Summer Playschemes 2019) below. He remained in the meeting during the discussion.

ECP19/009 Big Event 2019

Members noted that feedback from stall holders and visitors to the Big Event was currently being analysed. A full report would be submitted to the September meeting of the committee.

Members discussed publicity arrangements put in place for this year's event in the light of some feedback from local residents. Publicity arrangements would commence earlier for any future event.

Members also discussed provisional arrangements for the 2020 Big Event. Members agreed that the event should continue to be held on the second Saturday in June, which was the traditional arrangement (i.e .13 June 2020)

It was **recommended** that

(1) the information is noted.

(2) a provisional date of 13 June 2020 is confirmed for the 2020 Big Event

ECP19/010 Armed Forces Day 26 June 2019

Members considered an oral report on the Council's arrangements to commemorate the above.

The event had proved popular with veteran's organisations and also benefited from the support of pupils from Our Lady of the Angels RC Primary School and Ysgol Gyfun Gwynllyw. Other civic guests had also attended. Members noted that the council's external planters had been replanted to coincide with the event.

The Chairman of the Council expressed his disappointment that only a small number of Members had been able to attend the event.

It was **recommended** that the information is noted.

ECP19/011 Summer Playschemes 2019

Councillor JS Davenne declared a non-pecuniary interest in this item. He remained in the meeting during the discussion.

Members received a detailed oral report from the Play Services Manager, Torfaen County Borough Council, on preparations for this year's Summer Playschemes.

The Play Services Manager described publicity arrangements which were being put in place across Torfaen and presented details of training for staff and volunteers. He encouraged Members to visit a training session on 26 July 2019 at West Monmouth School. He also encouraged Members to take other opportunities to visit the Playschemes and suggested potential dates when such visits could be arranged (12, 13 and 14 August 2019.) He suggested that Members could contact the Clerk to advise the most suitable date.

The Play Services Manager also advised the committee about Playscheme venues in Cwmbran and anticipated numbers. He also referred to arrangements in place to provide refreshments and healthy snacks. He paid particular attention to support for children who required 1:1 support. He concluded by referring to the Playschemes Awards Ceremony which would celebrate the success of the 2019 Summer Playschemes. This would take place on 23 August 2019 at Victory Church (1.00 pm). Members of the Council were welcome to attend.

Members noted the arrangements described by the Play Services Manager.

Members also noted that one of the Council's officers was providing administrative support to the Play Services team in the run up to the Playschemes. This improved the Council's understanding of the way in which the Playschemes were being delivered and enhanced the partnership arrangements, which were an important feature of the delivery model. The Play Services Manager confirmed his appreciation of the valuable support being provided by the staff member referred to.

It was **recommended** that the information is noted.

ECP19/012 Provisional Programme of Events 2019/20

Members considered a provisional programme of events for 2019/20

Members noted that The Earl of Wessex was unable to attend the Council's Merchant Navy Day celebration on 3 September 2019 due to a prior commitment. The Earl of Wessex had sent the Council his best wishes.

Members also noted that the events would include suitable commemorations of the 70th anniversary of Cwmbran as a New Town wherever possible. This could include the erection of a commemorative plaque at the Council House and

linking other events to the anniversary. Members noted that an area of land locally had first been designated as the site for a “New Town” on 4 November 1949. The Clerk referred to a proposed Fireworks Night at Cwmbran Stadium on 2 November 2019 and reported that he was in discussion with the organisers, Cwmbran Leisure Trust, about potential opportunities for the Council to support this event, especially as it occurred so close to the 70th anniversary date.

Further consideration would also be given to the preparation of a Publicity Calendar.

The Clerk drew attention to arrangements relating to Remembrance Sunday. He anticipated that the arrangements for 2019 would follow a similar pattern to 2018. The views of the veterans’ organisations would again influence the arrangements.

Members also noted that a provisional date had been agreed with Greenmeadow Golf Club for the Community Celebration Dinner 2020. The venue were able to offer the date of Friday 6 March 2020 with prices for 2020 remaining the same as paid for the 2019 event.

It was **recommended** that

(1) the Programme of Events is approved.

(2) the additional arrangements described above are noted and approved.

(3) the Community Celebration Evening is held on Friday 6 March 2020 at the Greenmeadow Golf Club.

Signed……...
(Chair, Cwmbran Community Council)