



Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to attend the following meeting:

Policy & Finance Committee

Monday 2 December 2019 at 6.00pm

Venue: Council Chamber Council House, Ventnor Road, Cwmbran NP44 3JY

To: Councillors:

- (i) Councillor Rh Bennett
- (ii) Councillor M Day
- (iii) Councillor N Hopkins
- (iv) Councillor PJ Cathcart
- (v) Councillor M Johnston
- (vi) Councillor RD Kemp
- (vii) Councillor KK Manneh
- (viii) Councillor M Villars
- (ix) Councillor WJ Walker
- (x) Councillor DH Williams

Also Councillors:

Councillor AL Bird
Councillor LG Johnston (Vice Chairman)
Councillor SJ Brooks
Councillor SWJ Ashley (Chairman)
(Ex Officio Members)

3 Members must be present for the meeting to be quorate.

To: ALL OTHER MEMBERS FOR INFORMATION

1. **Apologies for Absence**

(Must be submitted by the Member concerned in advance of the meeting)

2. **Members' Declarations of Interest**

Members are asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

(Must be declared in writing at the meeting)

Presentation

3. **Llantarnam Grange Arts Centre**

To receive a short presentation from the Louise Jones-Williams, Director of Llantarnam Grange Arts Centre on current initiatives and projects being undertaken at the Centre.



Finance and Audit Items

4. **[Itemised Schedule of Receipts & Payments \(October 2019\)](#)**

Schedules of receipts & payments and bank reconciliation are attached for members only. (Members of the public may obtain this information from the Clerk to the Council).

5. **Estimates Timetable**

To note the following arrangements for submission of draft estimates to Members for the year 2020/21.

Events & Community Projects Committee	6 January 2020
Grants to Voluntary Organisations Committee	6 January 2020
Environment, Sustainability & Planning Committee	15 January 2020
Policy & Finance Committee	20 January 2020
Full Council (to set Precept)	12 February 2020

All Members will receive a full copy of all papers for each of the meetings as normal.

Governance Items

6. **[Financial Regulations](#)**

To consider the attached Draft Regulations.

7. **[Fees & Charges 2020/21](#)**

To consider the attached report.

8. **[Governance Framework](#)**

To note the attached details of the Council's key governance and policy documents.

This index will be maintained and copies made available to Members. Relevant documents will also be published on line.

Council House Matters

9. **Maintenance and Other Matters**

- (a) To note that the Annual Fire Safety Risk Assessment will be undertaken on 3 December 2019 by the Council's Health & Safety Consultants.
- (b) To note that estimates are being obtained in relation to external painting of the Council House.

Well-being Item (Standing Item)

10. **Torfaen Public Services Board (PSB)**

- (a) To note progress in relation to issues discussed at a workshop held to help develop a Futures Risk Register for Torfaen PSB. (Minute PF19/056 refers.) Some of the actions suggested at the Workshop are already part of the

developing action plans under each of the well-being objectives in the PSB Well-being Plan; others add more depth to support the work being planned and developed under these objectives. Some suggestions were completely new. All the suggested actions from the workshop are being drafted onto dashboards and the lead officers for the seven PSB objectives are looking at them to see what to include in the local plans and help to identify the two or three things per dashboard that the Board needs to monitor through the Risk Register. This work will be taken forward in the New Year. The Council will be kept up to date on progress.

- (b) The Future Generations Commissioner's latest newsletter includes sections on cohesive communities, prosperity, education and involvement; and opportunities to hear about the Commissioner's forthcoming work on using procurement to improve well-being. Hard copies are available from the Clerk.

One example the Commissioner is promoting – for cohesive communities – can be accessed via the link below aimed at community organisations who can all be active in developing and maintaining cohesive communities. One of Torfaen PSB well-being objectives is 'safe and cohesive communities' and this link leads to further information and guides from the Commissioner.

<https://futuregenerations.wales/wp-content/uploads/2019/09/Cohesive-Wales-Topic-1.pdf>

The Council enjoys good relationships with police and council officers working to improve the safety and cohesiveness of Torfaen.

- (c) [Welsh Government consultation: A More Equal Wales - Commencing the Socio-economic Duty.](#)

To consider the attached report. Consultation responses are sought by 17 January 2020.

Other Items

11. Representation on Governing Bodies

- (a) Councillor David Williams' term of office as a governor of Pontnewydd Primary Schools ends on 6 January 2020. He has indicated that he is prepared to continue in this role as the Council's representative. Members are asked to confirm the appointment.
- (b) To consider any other nominations for vacancies on Governing Bodies as follows.

Greenmeadow Primary x 1
Llantarnam Community Primary x 1
Nant Celyn Primary x 1

12. Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

13. **Pensions**

To consider the attached report, which updates Members on current matters in relation to employees' Pensions.

14. **Provision of IT Support**

To consider the attached letter from the Chief Executive of Torfaen County Borough Council. This relates to the Council's use of email, website, telephones, Internet/Wi-Fi, email and ongoing PC/IT support.

(This item is likely to include discussions of commercially sensitive issues.)



David Collins DMS
Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Cwmbran Community Council/Cyngor Cymuned Cwmbrân

26 November 2019 /26 Tachwedd 2019

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