

Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 20 January 2025 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 29 January 2025.

These minutes are subject to confirmation at the meeting to be held on: Monday 3 March 2025.

Present Councillors A Bird, M Day (Chair), P Jones, L Lloyd-Tolman, K Manneh, C Morgan, P Seabourne, M Villars & W Walker

(Councillors S Ashley & R Bennett participated in the meeting via remote means)

Also Andy Smith (RFO/Deputy Clerk)

Absent Councillors L Johnston, F Jones & S Morgan

(No Public Participation Session was held at this meeting)

PF24/048 Apologies for Absence

Apologies for Absence were accepted from Councillors F Jones (Personal) & S Morgan (Personal)

PF24/049 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

PF24/050 Minutes – 25 November 2024

The minutes of the meeting held on 25 November 2024 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor M Day signed the minutes.

PF24/051 Itemised Schedule of Receipts & Payments (October 2024) and Bank Reconciliation for October 2024.

Members considered the above information, including bank reconciliations. The Clerk confirmed that corresponding statements and reconciliations had been verified by Councillor M Villars, in accordance with financial regulations.

It was **recommended** that:-

- a) that the Itemised Schedule of Receipts & Payments and Bank Reconciliation for October 2024 are noted.
- b) that Councillor Villars is thanked for verifying the accounts.

PF24/052 Seminars & Outside Bodies

There were no reports of meetings attended.

It was **recommended** that:-

- a) the position is noted.

PF24/053 Exclusion of the Public & Press

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

PF24/054 Budget Report

The RFO updated members on the following budgets to date:

- i) Budget Review December 2024 – ECP
- ii) Budget Review December 2024 – Elected Members
- iii) Budget Review December 2024 – ESP
- iv) Budget Review December 2024 – GVO
- v) Budget Review December 2024 – Office Admin
- vi) Budget Review December 2024 – Premises
- vii) Budget Review December 2024 – P&F
- viii) Budget Review December 2024 – Staffing
- ix) Budget Review December 2024 – RMG
- x) Budget Review December 2024 – T/F

It was **recommended** that:-

- a) the position is noted.

PF24/055 Proposed Budget 2025-26

Members considered the proposed budget for 2025-26.

Recommendation that details for the funds for School eco projects be discussed at next ESP meeting.

It was **recommended** that:-

- a) details for the funds for School eco projects be discussed at next ESP meeting.
- b) the position is noted.

PF24/056 Review of Reserves

Members considered the review of Reserves 2024-25.

RFO to report to next P&F meeting on the community decarbonisation and accessibility fund.

It was **recommended** that:-

- a) RFO to report to next P&F meeting on the community decarbonisation and accessibility fund.
- b) the position is noted.

PF24/057 Council House Building Update

The RFO reported to members that they are waiting for a smart meter is to be installed at the Council House, to be able to accurately assess the energy use of the building.

It was **recommended** that:-

- a) The position is noted.

PF24/058 Staffing Update

No staffing update received.

It was **recommended** that:-

- a) the position is noted.

PF24/059 Members payments

Members received an update from the RFO and discussed the members payments.

It was **recommended** that:-

- a) the position is noted.

Signed(Chair, Policy & Finance Committee)