

**Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 3 March 2025 at 6.00 pm.**

**Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021**

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 26 March 2025.

These minutes are subject to confirmation at the meeting to be held on: Monday 14 April 2025.

**Present** Councillors A Bird, M Day (Chair), P Jones, C Morgan, M Villars & W Walker

*(Councillors S Ashley, R Bennett, F Jones & L Lloyd-Tolman participated in the meeting via remote means)*

Also Gareth Davies (Clerk) and Andy Smith (RFO/Deputy Clerk)

**Absent** Councillors L Johnston, K Manneh, S Morgan & P Seabourne

*(No Public Participation Session was held at this meeting)*

**PF24/060 Apologies for Absence**

There were no Apologies for Absence received.

**PF24/061 Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

**PF24/062 Minutes – 20 January 2025**

The minutes of the meeting held on 20 January 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor M Day signed the minutes.

**PF24/063 Itemised Schedule of Receipts & Payments (November 2024, December 2024 & January 2025) and Bank Reconciliation for November 2024, December 2024 & January 2025.**

Members considered the above information, including bank reconciliations. The Clerk confirmed that corresponding statements and reconciliations had been verified by Councillor M Villars, in accordance with financial regulations.

It was **recommended** that:-

- a) that the Itemised Schedule of Receipts & Payments and Bank Reconciliation for November 2024, December 2024 & January 2025 are noted.
- b) that Councillor Villars is thanked for verifying the accounts.

**PF24/064      Seminars & Outside Bodies**

Members discussed the recent meetings of Seminars & Outside Bodies attended and received an update on the Congress Theatre from Councillor Bird.

Councillor Bennett reported to members that CCYP now have a new manager in place who is settling in well and the centre is holding open days this week for anyone who would like to visit the centre.

It was **recommended** that:-

- a) the position is noted.

**PF24/065      Community Decarbonisation Fund**

Members received a report from the RFO on the Community Decarbonisation Fund and discussed how to move forward. Members agreed to start discussions with Gary Meale, Community Decarbonisation Officer (Torfaen County Borough Council) and to contact Torfaen Access Forum if required.

It was **recommended** that:-

- a) Gary Meale, Community Decarbonisation Officer (TCBC) is contacted.
- b) The position is noted.

**PF24/066      Exclusion of the Public & Press**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**PF24/067      Council House Building Update**

The Clerk updated members on the Council House Building which is currently waiting for smart meters to be installed. The Clerk is currently looking for builders to quote for the work required to the disabled toilet to make it accessible for electric wheelchairs, quotes are also being obtained to replace the chamber kitchen.

It was **recommended** that:-

- a) The position is noted.

**PF24/068 Staffing Update**

Members received a staffing update from the Clerk and confirmed that a new member of staff had been employed to assist with events.

It was **recommended** that:-

- a) the position is noted.

*Signed .....*(Chair, Policy & Finance Committee)