

Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 14 April 2025 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 7 May 2025.

These minutes are subject to confirmation at the meeting to be held on:
Date to be confirmed.

- Present** Councillors A Bird, M Day, F Jones, P Jones, M Villars & W Walker
(Councillors S Ashley & R Bennett participated in the meeting via remote means)
Also Gareth Davies (Clerk) and Andy Smith (RFO/Deputy Clerk)
- Absent** Councillors L Johnston, L Lloyd-Tolman, K Manneh, C Morgan, S Morgan & P Seabourne
(No Public Participation Session was held at this meeting)

PF24/069 Apologies for Absence

Apologies for Absence were accepted from Councillors K Manneh, L Lloyd-Tolman, C Morgan & S Morgan

PF24/070 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest.

PF24/071 Minutes – 3 March 2025

The minutes of the meeting held on 3 March 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor M Day signed the minutes.

PF24/072 Seminars & Outside Bodies

Councillor F Jones gave an update on the Canal Board, water levels are currently low due to the dry weather but should improve when it rains. There are also plans to improve a carpark at Sabastopol.

It was **recommended** that:-

- a) the position is noted.

PF24/073 Cwmbran Community Council Training Plan 2025/26

Members considered the attached training plan for councillors and staff. The training plan for 2025/26 was approved.

It was **recommended** that:-

- a) the 2025/26 training plan is approved.
- b) the position is noted.

PF24/074 Exclusion of the Public & Press

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

PF24/075 Budget Reports

The RFO updated members on the following budgets to date:

- i) Budget Review March 2025 – ECP
- ii) Budget Review March 2025 – Elected Members
- iii) Budget Review March 2025 - Elections
- iv) Budget Review March 2025 – ESP
- v) Budget Review March 2025 – GVO
- vi) Budget Review March 2025 – Office Admin
- vii) Budget Review March 2025 – Premises
- viii) Budget Review March 2025 – P&F
- ix) Budget Review March 2025 – Staffing
- x) Budget Review March 2025 – RMG
- xi) Budget Review March 2025 – T/F

PF24/076 Project Update

The Clerk updated members on the costs and locations for a new project to be considered.

It was **recommended** that:-

- a) The position is noted.

PF24/077 Council House Building Update

The Clerk reported to members that he is currently awaiting quotes for the kitchen and toilets at the Council House.

It was **recommended** that:-

- b) The position is noted.

PF24/078 Staffing Update

The Clerk informed members that a member of staff had requested a reduction in hours and recommended to members to engage an external cleaning company for the Council House.

It was **recommended** that:-

- a) Members approved the recommendations.
- b) the position is noted.

Signed(Chair, Policy & Finance Committee)