



Cwmbran Community Council Cyngor Cymuned Cwmbrân

You are summoned to attend the following meeting:

Cwmbran Community Council

Wednesday 29 July 2020 at 6.00 pm

Venue: The meeting will be held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

AGENDA

To: Councillors: SWJ Ashley, RM Bennett, AL Bird, SJ Brooks, PJ Cathcart, JS Davenne, M Day, LG Johnston, PM Johnston, F Jones, RD Kemp, KK Manneh, J Rees, LM Ryan, M Villars, WJ Walker, DH Williams and LE Williams

For meetings of the Full Council, the Quorum shall be at least a third of the total membership.

Members of the public wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

1 Apologies for absence

To receive any apologies for absence from members.

Apologies must be submitted in advance by the Member concerned.

2 Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have to give details of the nature of the interest.

3 Voting

To agree that the manner of any voting at this meeting will be by calling each name alphabetically with a response of 'for' or 'against'.

4 Chair's Announcements and Vice Chair's Announcements

To receive any announcements from Councillor AL Bird and Councillor LG Johnston.

5 Public Question Time

In accordance with the Council's Standing Orders, the opportunity for public questions is hereby included as an item on each Council agenda. Details of any questions submitted will be reported.

(Note: Questions must be submitted to the Clerk in writing within 3 clear working days of the date of the meeting by 12 noon. The period of time designated for public participation shall not exceed 10 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and not for more than 10 minutes. A speaker may ask a supplementary question. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response. A record of any public participation session will be included in the minutes of the meeting.)



6 Cwmbbran Policing Update

To introduce Inspector Aled George who has recently taken over from Inspector Phillip O'Connel. Inspector George will describe current local police initiatives.

7 Greenmeadow Vacancy

- (1) To appoint a panel of Members to interview potential candidates for Co-option to the Council for the Greenmeadow Ward.
- (2) To approve the use of Earmarked Reserves for costs associated with this vacancy.

8 Council Meeting: 30 June 2020

Enclosed are copies of the minutes of the above meeting.

- (1) To receive and, if approved, confirm the above minutes.

The Chairman will be asked to sign and initial or authenticate the minutes of the above meeting in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.

- (2) to receive an oral update from the Clerk in relation to IT matters (Minute CL20/006 (4) refers)
- (3) to report details of any decisions taken by the Clerk under delegated powers (Minute CL19/33 refers.) It is proposed that these delegated powers remain in place until the next Council meeting. (Note: under this delegation any reference to a specific statute includes any statutory extension or modification or re-enactment of such statute and any regulations, orders or bylaws made there under.)

9 Receipts & Payments April, May & June 2020; Quarterly Financial Monitoring Quarter 1 (April, May & June 2020.)

Financial Regulations require details of receipts & payments and comparisons of expenditure against budget to be reported to the Council's Policy & Finance Committee. The regulations also require that bank reconciliations are verified by a member (Councillor M Villars) and that details are reported to the Council's Policy & Finance Committee. (Financial Regulations 4 and 2 refer.) Councillor Villars has verified and signed the information.

Due to the current Covid-19 outbreak, Council is **recommended** to approve the suspension of these regulations to allow these matters to be reported direct to Council for the foreseeable future. This avoids the risk of the activity not being reported to Members in a timely manner. The risk of not doing so would cause a delay and a risk accountability, sound financial management and effective scrutiny. (This end-of-year information links to item 11 below.)

Schedules of receipts & payments, bank reconciliation and an analysis of expenditure against budget are therefore attached as follows

- 9.1 [Itemised Schedule of Receipts & Payments \(April 2020\)](#)
- 9.2 [Itemised Schedule of Receipts & Payments \(May 2020\)](#)
- 9.3 [Itemised Schedule of Receipts & Payments \(June 2020\)](#)
- 9.4 [Quarterly Financial Monitoring 2020/21: Quarter 1 \(April, May and June 2020\)](#)

It is **recommended** that the information is approved.

10 Planning Consultations

To deal with any outstanding planning consultations from Torfaen County Borough Council. (Details of recent planning decisions taken by Torfaen County Borough Council have been sent under separate cover.)

11 Covid-19

To report the following actions taken in response to the current pandemic crisis:

- (1) To note the payment of an additional £8,000 to the Torfaen Covid-19 Relief effort (Minute CL20/006 (3) refers).
- (2) To note the publication and distribution of a digital version of the Council's [Residents Handbook](#).

To consider any other actions which the Council might take to support the community at this time.

12 Play Provision

To provide an oral update on arrangements to support play provision during the school holidays with particular reference to distribution of Play Packs.

13 Flying of Flags at the Council House

To approve the flying of flags to commemorate the following forthcoming occasions:

- (1) Saturday 15 August 2020 is the 75th anniversary of VJ Day, marking both the surrender of Japan and the end of the Second World War.

It is proposed to fly flags on 14 August 2020 to commemorate the anniversary.

- (2) Pride Cymru will run a virtual "Big Week" from Monday 24 August 2020 to Sunday 30 August 2020 in a series of collaborations and events presented alongside new and existing partners. The occasion provides an opportunity to celebrate diversity with the LGBT+ community. The Council marked this event in 2019 by flying the Rainbow Flag.

It is proposed to fly the Rainbow Flag on Tuesday 25 August 2020.

- (3) Merchant Navy Day occurs on Thursday 3 September. It is proposed to fly flags on this day to commemorate the contribution made during wartime & peacetime by the Merchant Navy.

Due to restrictions associated with Coronavirus it is not proposed to invite the public and veterans to attend the above occasions. No costs would arise.

14 Programme of Events 2020/21

Current restrictions associated with Coronavirus have put the Council's current programme of events at risk. Scheduled events this year include the Senior Schools Festival (10 October 2020), and Tree Lighting events on 29 November 2020 and 4 December 2020.

Events planned for 2021 include the Schools Eco Quiz (4 February 2021), Community Celebration Dinner (5 March 2021) and Grants & Community Awards Evening (which is proposed for 21 April 2021)

These events will be kept under review as circumstances develop.

The Council's support for the annual Remembrance Sunday Parade and any flag raising on 11 November 2020 will also remain under review.

15 [Grant Application: Pontnewydd Bowling Club](#)

To consider the attached report

16 **Date of Next Meeting**

It is **recommended** that the next Council meeting is held on Wednesday 9 September 2020 at 6.00 pm



David Collins DMS
Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Cwmbran Community Council/Cyngor Cymuned Cwmbrân

21 July 2020/21 Gorffennaf 2020

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