



You are summoned to participate in the following meeting:

Cwmbran Community Council

Wednesday 27 January 2021 at 6.00 pm

Venue: The meeting will be held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

AGENDA

To: Councillors: SWJ Ashley, RM Bennett, AL Bird, SJ Brooks, PJ Cathcart, LJ Chaney, JS Davenne, M Day, LG Johnston, PM Johnston, F Jones, RD Kemp, KK Manneh, J Rees, LM Ryan, M Villars, WJ Walker, DH Williams and LE Williams

For meetings of the Full Council, the Quorum shall be at least a third of the total membership.

Members of the public wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

1 Apologies for absence

To receive any apologies for absence from members.

Apologies must be submitted in advance by the Member concerned.

2 Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have to give details of the nature of the interest.

3 Voting

To agree that the manner of any voting at this meeting will be by calling each name alphabetically with a response of 'for' or 'against'.

4 Chair's Announcements and Vice Chair's Announcements

To receive any announcements from Councillor AL Bird and Councillor LG Johnston.

5 Public Question Time

In accordance with the Council's Standing Orders, the opportunity for public questions is hereby included as an item on each Council agenda. Details of any questions submitted will be reported.

(Note: Questions must be submitted to the Clerk in writing within 3 clear working days of the date of the meeting by 12 noon. The period designated for public participation shall not exceed 10 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and not for more than 10 minutes. A speaker may ask a supplementary question. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.



The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response. A record of any public participation session will be included in the minutes of the meeting.)

6 Gwent Police Update/ South Wales Fire & Rescue Service Update

- (i) To receive representatives from Gwent Police who will report to Members and answer Members' questions.
- (ii) To receive representatives from the South Wales Fire & Rescue Service who will report to Members and answer Members' questions.

7 Council Meeting 16 December 2020

Enclosed are copies of the minutes of the above meeting.

- (i) To receive and, if approved, confirm the above minutes.

The Chairman will be asked to sign and initial or authenticate the minutes of the above meeting in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.

- (ii) In relation to Minute CL20/107(3) (Reserves), to confirm the use of £20,000 from approved Earmarked Reserves for maintenance at Cwmbran Centre for Young People (CCYP) towards match funding which will enable CCYP to secure Welsh Government funding to upgrade, renovate and maintain certain areas of the Centre. This will also bring the Centre up to date with health & safety and disability regulations. (*Local Government (Misc. Provisions) Act 1976 s 19*)
- (iii) In relation to Minute CL20/011 (Torfaen Replacement Local Development Plan: Consultation on Preferred Strategy) the Members' seminar arranged for 13 January 2021 will be reconvened due to low attendance and the extension of the consultation period due to Covid-19 restrictions. A new date will be agreed. A presentation about the Plan will be sent to Members in advance. Members are encouraged to submit any questions to the Clerk in advance of the seminar.

A presentation made to the seminar on 13 January 2021 about the Torfaen Economy & Skills Strategy has been forwarded to Members. Members are encouraged to submit any questions or observations to Dave Leech david.leech@torfaen.gov.uk by 31 January 2021.

- (iv) To report details of decisions taken by the Clerk under delegated powers (Minute CL20/022 (3 refers.) It is **recommended** that these delegated powers remain in place until the next Council meeting. (Note: under this delegation any reference to a specific statute includes any statutory extension or modification or re-enactment of such statute and any regulations, orders or bylaws made there under.)

On 4 February 2021 Torfaen County Borough Council's Cleaner Communities and Prosperous Communities Overview & Scrutiny Committees will scrutinise a report on the development of a strategic vision for the Monmouthshire and Brecon Canal. The Council has been invited to provide comments on the report via email. The Council will receive a copy of the report once available to the public which will be later in January, along with a series of questions the committee would like answers to.

It is **recommended** that Members forward any comments on the report to the Clerk so that a corporate response can be submitted.

8 Receipts & Payments November 2020.

Financial Regulations require details of receipts & payments and comparisons of expenditure against budget to be reported to the Council's Policy & Finance Committee. The regulations also require that bank reconciliations are verified by a member (Councillor M Villars) and that details are reported to the Council's Policy & Finance Committee. (Financial Regulations 4 and 2 refer.) Councillor Villars has verified and signed the information.

Due to the current Covid-19 outbreak, Council is **recommended** to confirm the suspension of these regulations to allow these matters to be reported direct to Council for the foreseeable future. This avoids the risk of the activity not being reported to Members in a timely manner. The risk of not doing so would cause a delay and a risk accountability, sound financial management and effective scrutiny.

A schedule of receipts & payments and bank reconciliation is attached as follows:

- (i) [Itemised Schedule of Receipts & Payments \(November 2020\)](#)

It is **recommended** that the information is approved.

9 [Annual Review of Internal Audit and Audit Plan 2020/2021](#)

To consider the attached report.

10 [Fees & Charges 2021/22](#)

To consider the attached report.

11 Estimates 2021/22

- (i) To confirm the attached [Estimates & Precept for 2021/22 \(Minute CL20/108 refers\)](#)
- (ii) to confirm that, in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the following expenditure is approved:

(a) Hospitality	up to £1,000	(code I07)
(b) Promotional Material	up to £3,000	(code I12)
(c) Grants to Voluntary Organisations	up to £13,250	(code K01)
(d) Remembrance	up to £2,500	(code L10)
(e) Community Dinner	up to £3,500	(code L11)

12 Governance Documents

To consider the attached

- (i) [Standing Orders 2020/21](#)
- (ii) [Contract Standing Orders 2020/21](#)

There are no significant changes to the existing arrangements. The Standing Orders will ensure compliance with statutory requirements in relation to procedures at meetings, approval of committee minutes etc.

13 [Health & Safety Inspections](#)

To consider the attached report.

14 **Planning Consultations**

To deal with any outstanding planning consultations from Torfaen County Borough Council. (Details of recent planning decisions taken by Torfaen County Borough Council are sent under separate cover.)

Events & Community Projects

15 **2021 Events**

To consider the attached report.

16 **NHS, Social Care & Frontline Workers Day 5 July 2021**

To consider participation in the above.

Local councils, communities and others throughout Wales are encouraged to play a leading role in a day of celebration and commemoration of those that work twenty-four hours a day, seven days a week without thought of their own safety.

They are asked to do this by agreeing to raise a unique flag at 10 am; participate in the Two-Minute Silence at 11 am, the Nation's Toast at 1 pm, Afternoon Tea at 4 pm and other acts, as a 'tribute' to the Heroes of the NHS, Social Care and those that work so tirelessly on the frontline.

This special day is also being used to raise valuable funds for NHS Charities and the National Care Association. It is hoped to make this an annual event, growing in size and stature involving individuals, local communities and other voluntary organisations etc, to thank those who undertake so much for us all. The activities for the day, along with the organisations and others supporting this initiative can be viewed at – www.nhsfrontlineday.org.

One Voice Wales is encouraging community and town councils to take a leading role in organising the celebrations in their community. Nearer the time the Council may be required to approve the use of expenditure under s,137 Local Government Act 1972.

Other Matters

17 **Zero Racism Wales Campaign**

To consider the attached report

18 **Date of Next Meeting**

It is **recommended** that the next meeting is held on 10 February 2021.

(note: The Senedd Elections are due to take place on 6 May 2021. The “Pre-Election Period,” often referred to in the past as “purdah,” will commence on 26 March 2021. During this time specific restrictions on communications activity are in place.)



David Collins DMS

**Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Cwmbran Community Council/Cyngor Cymuned Cwmbrân**

15 January 2021 /15 Ionawr 2021

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