

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 29 September 2025 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 29 October 2025.

These minutes are subject to confirmation at the meeting of the committee – Monday 10 November 2025.

Present: Councillors A Bird (Vice-Chair), L Chaney, M Day, P Seabourne, M Villars, W Walker & S Wharton

(Councillors S Ashley, C Morgan & S Morgan participated in the meeting via remote means)

Absent: Councillors R Bennett, J Davenne, G Lloyd-Tolman, L Lloyd-Tolman & K Manneh

(No Public Participation Session was held at this meeting)

Also: Gareth Davies (Clerk), Andy Smith (RFO) & Stephanie Kopec (Events & Outreach Officer)

ECP25/022 Apologies for Absence

Apologies for Absence were accepted from Councillors J Davenne, G Lloyd-Tolman, L Lloyd-Tolman & K Manneh

ECP25/023 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

Councillor S Morgan declared a non-prejudicial interest in Minute ECP025/027 – Torfaen Champions Eco Quiz. She remained in the meeting during the discussion.

ECP25/024 Minutes 1 September 2025

The minutes of the meeting held on 1 September 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor A Bird signed the minutes.

ECP25/025 Merchant Navy Day

The Events & Outreach Officer reported to members that the Merchant Navy Day Flag raising took place at the Council House on Wednesday 3rd September, the service was led by Reverend Cannon Brian Phippen and was well attended by local veterans.

It was **recommended** that:

- a) the position is noted.

ECP25/026 Windrush Event 2025

Councillor Wharton updated members on the arrangements for this years Windrush Event taking place on Friday 3rd October at the Parkway Hotel, Cwmbran. Eight schools will be attending in the morning and exhibiting their findings in relation to black history and Windrush with a local perspective. Followed by the evening event with entertainment including a steel band and gospel choir.

It was **recommended** that:

- a) the position is noted.

ECP25/027 Torfaen Champions Eco Quiz

Councillor S Morgan declared a non-prejudicial interest in Minute ECP025/027 – Torfaen Champions Eco Quiz. She remained in the meeting during the discussion.

The Events & Outreach Officer informed members that the meeting had been postponed, and she would update members after the meeting has taken place.

It was **recommended** that:

- a) the position is noted.

ECP25/028 Community Awards – Proposed Award Categories & Criteria

The Events & Outreach Officer informed members of the proposed Award Categories & Criteria. Members discussed the categories and approved the proposal.

It was **recommended** that:

- a) the Award Categories & Criteria is approved.
- b) the position is noted.

ECP25/029 Provisional Programme of Events

Members discussed seating for the elderly and disabled at Crow Fest and agreed to look at adding a designated area at next years event.

Members considered the provisional programme of events and agreed to add the following events to the table

- i) Thornhill Christmas Tree lighting
- ii) Pontnewydd Christmas Tree lighting
- iii) Poppy Appeal Launch
- iv) Pontnewydd Remembrance Day Parade

Event	Date	Time	Venue
Arts Festival	On-going	10am-4pm	The Council Chamber
Windrush Event 2025	03.10.25	TBC	The Parkway
Remembrance Sunday Parade	09.11.25	10.30am	St Gabriel's Church/Cwmbran Park
Christmas Tree Lighting at the Council House	05.12.25	6pm	The Council House
John Fielding Memorial Service	17.01.26	10.45 am	St Michael's Church Llantarnam
ECO Quiz	29.01.26	6pm	The Congress Theatre
Community Awards Evening/Dinner	06.03.26	6.30pm for 7pm	The Parkway
Primary Schools Choral Festival/Senior School Talent Showcase	27 th – 30 th April 2026	6pm	The Congress Theatre
Torfaen Champions Eco Quiz (Provisional)	June 2026	TBC	TBC
The Big Event	13.06.26	12 noon – 5pm	The Boating Lake
Crow Fest	18.07.26	2pm-10pm	Cwmbran Stadium

It was **recommended** that:-

- a) an area with designated seating is available at Crowfest.
- b) the table is updated.
- c) The table of events is noted.

ECP25/030 On Going Cwmbran Well Being Projects

The Events & Outreach Officer reported to members that the well being projects were all well attended and she was looking at plans to add over 60's fitness classes.

Members considered the table of on going Well Being Projects.

Project	Day/Time	Venue
Mother & Daughter Fitness Sessions	Wednesdays 6.30pm – 7.30pm	Mount Pleasant Hall (Until Christmas)
Art Club	Thursdays 6:00pm – 8:00pm	The Community Council Annex
Mindfulness & Meditation	Tuesdays 6:30pm – 7:30pm Sundays 10:00am – 12 noon	The Community Council Annex

It was **recommended** that:-

- a) The table of on-going projects is noted.

Signed.....
(Chair, Events & Community Projects Committee)