

Minutes of the meeting of the Events & Community Projects Committee of Cwmbran Community Council held on Monday 1 September 2025 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 24 September 2025.

These minutes are subject to confirmation at the meeting of the committee – Monday 29 September 2025.

Present: Councillors A Bird (Vice Chair), L Chaney, P Jones, C Morgan, W Walker & S Wharton

(Councillors R Bennett, M Day & M Villars participated in the meeting via remote means)

Absent: Councillors S Ashley, J Davenne, K Manneh, S Morgan, P Seabourne, G Lloyd-Tolman & L Lloyd-Tolman

(No Public Participation Session was held at this meeting)

Also: Gareth Davies (Clerk) & Stephanie Kopec (Events & Outreach Officer)

ECP25/012 Apologies for Absence

Apologies for Absence were accepted from Councillors S Ashley, J Davenne, G Lloyd-Tolman, L Lloyd-Tolman, K Manneh & S Morgan

ECP25/013 Members' Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were No Declarations of Interest.

ECP25/014 Minutes 23 June 2025

The minutes of the meeting held on 23 June 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor A Bird signed the minutes.

ECP25/015 The Big Event

Members received a report from the Events & Outreach Officer on this year's Big Event which took place on Saturday 14th June 2025. The day ran very well with lots of positive feedback received. Members discussed the cost of purchasing food at the event for families and possible ways of providing discounts for children.

The fees for the hot food vendors were discussed and recommended to increase the fee from £100 to £200 for next years event, members also discussed the budget for the event with costs rising each year and agreed to increase the budget to £40,000 plus a £5000 reserve.

It was **recommended** that:

- a) the fee for the hot food vendors is increased to £200.
- b) the budget for the 2026 event is increased to £40,000 with a £5000 reserve.
- c) the position is noted.

ECP25/016 Crow Fest

The Events & Outreach Officer updated members on this year's Crow Fest Event which took place on Saturday 19th July at Cwmbran Stadium. The event was a very successful enjoyable day with a large amount of excellent feedback received. Members discussed the event and concerns with the bar queues at busy times, this will be addressed by the working group and improvements made for next year's event.

The Events & Outreach Officer confirmed that she is looking to book acts for the 2026 and 2027 event as many acts already have limited availability for 2026. Members also discussed if the event could be expanded in the future if the full ticket sales capacity of 3000 is reached.

It was **recommended** that:

- a) the position is noted.

ECP25/017 Torfaen Play's Summer Playschemes

Members discussed a recent visit to several playschemes venues and were pleased to see the range of activities both indoors and outside for the children to enjoy. Members discussed if an additional site could be included in Pontnewydd to increase capacity and make the service available to all children who wish to attend.

Members were concerned with the facilities available at Cwmbran Stadium and the charges for the use of the swimming pool and other facilities. Members were also concerned with parents using the disabled parking bays to collect children at the stadium.

It was **recommended** that:

- a) the position is noted.

ECP25/018 Windrush Event 2025

Councillor Wharton updated members on the arrangements for the Windrush event taking place on Friday 3rd October at The Parkway Hotel. In the morning local schools are invited to learn about the Windrush Generation and Black history and the evening the event will be for adults with food and entertainment.

The Clerk confirmed that a Community Cohesion Grant of £2000 had been received.

It was **recommended** that:

- a) the position is noted.

ECP25/019 Senior Schools Talent Showcase

The Events and Outreach Officer reported to members that the event will take place Thursday 30th April 2026 at the Congress Theatre, Cwmbran and Pontypool Community Council have enquired about merging the event to include senior schools in the Pontypool area and divide the costs of the event. Members discussed the event and agreed to merge the event.

The Events and Outreach Officer also reported to members that she had met with Pontypool Community Council and Blaenavon Town Council to look at organising a Torfaen Champions Eco Quiz to take place in June 2026 to coincide with Big Green Week with each council contributing £250 to the event. Members agreed to the event in principle.

It was **recommended** that:

- a) the senior school’s talent showcase is merged with Pontypool Community Council to include schools in the Pontypool area.
- b) the Torfaen Champions Eco Quiz is agreed in principle.
- c) the position is noted.

ECP25/020 Provisional Programme of Events

Members considered the provisional programme of events

Event	Date	Time	Venue
Merchant Navy Day	03.09.25	10am	The Council House
Arts Festival	On-going	10am-4pm	The Council Chamber
Windrush Event 2025	03.10.25	TBC	The Parkway

Remembrance Sunday Parade	09.11.25	10.30am	St Gabriel's Church/Cwmbran Park
Christmas Tree Lighting at the Council House	05.12.25	6pm	The Council House
John Fielding Memorial Service	17.01.26	10.45 am	St Michael's Church Llantarnam
ECO Quiz	29.01.26	6pm	The Congress Theatre
Community Awards Evening/Dinner	06.03.26	6.30pm for 7pm	The Parkway
Primary Schools Choral Festival/Senior School Talent Showcase	27 th – 30 th April 2026	6pm	The Congress Theatre
The Big Event	13.06.26	12 noon – 5pm	The Boating Lake
Crow Fest	18.07.26	2pm-10pm	Cwmbran Stadium

It was **recommended** that:-

- a) The table of events is noted.

ECP25/021 On Going Cwmbran Well Being Projects

The Events and Outreach Officer reported to members that the next group of Mother & Daughter sessions will be held at Mount Pleasant Hall on a Wednesdays 6.30pm – 7.30pm, with the time being more suitable and the capacity increased in a larger hall. Going forward the Officer would like to move the classes to various wards to allow access to residents who would like to take part and are unable to travel to Cwmbran Stadium.

Members considered the table of on going Well Being Projects.

Project	Day/Time	Venue
Mother & Daughter Fitness Sessions	Wednesdays 5:15pm - 6:15pm	Cwmbran Stadium
Art Club	Thursdays 6:00pm – 8:00pm	The Community Council Annex
Mindfulness & Meditation	Tuesdays 6:30pm – 7:30pm Sundays 10:00am – 12 noon	The Community Council Annex

It was **recommended** that:-

- a) The table of on-going projects is noted.

Signed.....
(Chair, Events & Community Projects Committee)