

Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 8 September 2025 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 24 September 2025.

These minutes are subject to confirmation at the meeting to be held on: Monday 13 October 2025.

Present Councillors R Bennett, L Chaney, P Jones, C Morgan (Chair), M Villars & W Walker
(Councillors S Ashley, M Day, L Lloyd-Tolman & S Morgan participated in the meeting via remote means)

Also Andy Smith (RFO/Deputy Clerk), Torfaen County Borough Council representatives

Absent Councillors A Bird, F Jones, K Manneh, G Lloyd-Tolman & P Seabourne
(No Public Participation Session was held at this meeting)

PF25/022 Apologies for Absence

Apologies for Absence were accepted from Councillors A Bird, F Jones, K Manneh & G Lloyd-Tolman

PF25/023 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

Councillor R Bennett declared a non-prejudicial interest in Minute PF25/025 – TCBC Update. She remained in the meeting during the discussions.

Councillors C Morgan & S Morgan declared a non-prejudicial interest in Minute PF25/029 – Seminars & Outside Bodies Friends of Bruchsal. They remained in the meeting during the discussions.

PF25/024 Minutes – 7 July 2025

The minutes of the meeting held on 7 July 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor C Morgan signed the minutes.

PF25/025 TCBC Update

Councillor R Bennett declared a non-prejudicial interest in Minute PF25/025 – TCBC Update. She remained in the meeting during the discussions.

Members received a presentation from Torfaen County Borough Council representatives to discuss issues raised in particular wards and data needs. Members were informed of how the data is used to identify key priorities with a community approach, early intervention and putting support in place at a community level. The data used was produced using Welsh Index of Multiple Deprivation published in 2019, with an update due at the end of 2025.

Members asked questions concerning area boundaries which can then affect access to services and not give a true reflection of the area needs. Members can provide local knowledge to challenge, identify and take action. Members discussed training on how to access data and to gain skills to assist them with finding solutions.

It was **recommended** that:-

- a) the representatives from TCBC are thanked for attending the meeting.
- b) the position is noted.

PF25/026 Nominations to TVA Board

Members discussed nominations to the TVA Board (2 will be appointed from all Community Councils) and agreed to nominate Councillor L Lloyd-Tolman who accepted the nomination.

It was **recommended** that:-

- a) it is agreed to nominate Councillor L Lloyd-Tolman for the TVA Board.
- b) the position is noted.

PF25/027 Draft Sexual Harassment in the Workplace Policy

Members discussed and approved the Sexual Harassment in the Workplace Policy.

It was **recommended** that:-

- a) the Sexual Harassment in the Workplace Policy is approved.
- b) the position is noted.

PF25/028 Child Protection Policy

Members discussed and approved the updated Child Protection Policy.

It was **recommended** that:-

- a) the Child Protection Policy is approved.
- b) the position is noted.

PF25/029 Seminars & Outside Bodies

Councillors C Morgan & S Morgan declared a non-prejudicial interest in Minute PF25/029 – Seminars & Outside Bodies Friends of Bruchsal. They remained in the meeting during the discussions.

Councillor R Bennett gave an update to members on the full summer programme of CCYP which included family days with animals interactive attending.

Councillor S Morgan updated members on Torfaen Museum, with positive increases to footfall and visitor numbers to the website. An application was submitted for reaccreditation to the National UK museum body, involving a lot of work from the team who received very positive affirmation that they are reaccredited to act as Torfaen's Museum and hold Torfaen wide documents.

Councillor C Morgan informed members that he will be visiting Bruchsal with a Choir and other trips are planned to Bruchsal including a football team next year and schools who are interested in arranging exchange visits.

It was **recommended** that:-

- a) the position is noted.

PF25/030 Exclusion of the Public & Press

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

PF25/031 Council House Building Update

The RFO informed members that the work to the Chamber kitchen is almost complete, with the work ongoing including the large cupboard, sockets and decorating.

It was **recommended** that:-

- a) The position is noted.

PF25/032 Core Funding review

The RFO informed members of the current core funding which is due to be paid shortly and how it assists organisations not only with the financial support but also securing external match funding.

Members approved the payment of core funding and agreed to set up a working group to look at the criteria, inflationary increases and catch-up payments.

It was **recommended** that:-

- a) payment of core funding is approved.
- b) a working group is set up to review core funding.
- c) the position is noted.

PF25/033 Staffing Update

Members received a staff update for the RFO.

It was **recommended** that:-

- a) the position is noted.

Signed(Chair, Policy & Finance Committee)