

Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 12 January 2026 at 6.00 pm.

Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 28 January 2026.

These minutes are subject to confirmation at the meeting to be held on: Monday 2 March 2026.

Present Councillors S Ashley, L Lloyd-Tolman, K Manneh, C Morgan (Chair), P Seabourne, M Villars & W Walker
(Councillors R Bennett, M Day, F Jones & P Jones participated in the meeting via remote means)

Also, Gareth Davies (Clerk) & Andy Smith (RFO/Deputy Clerk)

Absent Councillors A Bird, G Lloyd-Tolman & S Morgan
(No Public Participation Session was held at this meeting)

PF25/055 Apologies for Absence

Apologies for Absence were accepted from Councillors A Bird, G Lloyd-Tolman & S Morgan

PF25/056 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest received.

PF25/057 Minutes – 24 November 2025

The minutes of the meeting held on 24 November 2025 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor C Morgan signed the minutes.

PF25/058 Medium Term Strategy development and milestones.

The Clerk informed members that the working group had met to review the Medium Term Strategy 2025-2030 and the updated document would be circulated to members to view, prior to approval at the next Full Council meeting. Members to review the document and inform the Clerk of any issues before approval at the next Full Council meeting.

It was **recommended** that:-

- a) members to inform the Clerk of any issues with the Medium Term Strategy document, before the Full Council Meeting.
- b) the position is noted.

PF25/059 Seminars & Outside Bodies

Torfaen Environmental Trust & Association is no longer meeting and to be removed from the list of Outside Bodies 2025-26.

Councillor F Jones updated members on the recent Canal Strategic Group meeting and asked the Clerk to write on her behalf to the Canal Officer (Torfaen County Borough Council).

The Clerk informed members of the One Voice Wales AGM Motions 2025, members discussed and approved all motions. Councillor L Lloyd-Tolman will be attending as the representative of Cwmbran Community Council.

It was **recommended** that:-

- a) the Clerk writes to the Canal Officer Torfaen CBC.
- b) The One Voice Wales AGM Motions 2025 are approved.
- c) the position is noted.

PF25/060 Exclusion of the Public & Press

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

PF25/061 Budget Update

Members received a budget update from the RFO. A meeting of the strategic group recently took place, and a briefing report will be going out to members with suggested precept figures before the next Full Council Meeting.

It was **recommended** that:-

- a) the position is noted.

PF/25/062 Cashbook and Bank Reconciliation for April 2025

Members reviewed the attached document and received a report from the RFO.

It was **recommended** that:-

- a) the position is noted.

PF25/063 Council House Building Update

The Clerk informed members that he was waiting for a start date for the installation of the Solar Panels and an assessment of the entry security of the building will be taking place to look at installation of a system with either codes or a fob entry system to the building.

It was **recommended** that:-

- a) The position is noted.

PF25/064 Staffing Update

The Clerk asked members for permission to advertise the vacancy of Caretaker for 12 hours per week, members agreed to advertise and recruit for the position of Caretaker.

It was **recommended** that:-

- a) the Clerk advertises the position of Caretaker for 12 hours per week.
- b) The position is noted.

Signed(Chair, Policy & Finance Committee)