

**Minutes of the Policy & Finance Committee of Cwmbran Community Council held on Monday 8 June 2026 at 6.00 pm.**

**Venue: The meeting was held remotely and at the Council House, Ventnor Road, Cwmbran NP44 3JY in accordance with the Local Government and Elections (Wales) Act 2021**

The recommendations below will be submitted to the Council Meeting to be held on Wednesday 24 June 2026.

These minutes are subject to confirmation at the meeting to be held on:  
Monday 13 July 2026

**Present** Councillors A Bird, L Chaney, M Day, P Jones (Vice Chair), L Lloyd-Tolman & W Walker

*(Councillors S Ashley, F Jones & M Villars participated in the meeting via remote means)*

Also, Gareth Davies (Clerk)

**Absent** Councillors G Lloyd-Tolman, K Manneh, C Morgan, P Seabourne & S Wharton

*(No Public Participation Session was held at this meeting)*

**PF26/001 Apologies for Absence**

Apologies for Absence were accepted from Councillors G Lloyd-Tolman, K Manneh, C Morgan, P Seabourne & S Wharton

**PF26/002 Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interests that they may have and sign the Interests Sheet to give details of the nature of the interest.

There were no Declarations of Interest received.

**PF26/003 Minutes – 13 April 2026**

The minutes of the meeting held on 13 April 2026 were confirmed as a correct record of the meeting and are approved and actioned therein.

Councillor P Jones signed the minutes.

**PF26/004 Medium Term Strategy Development and Milestones.**

The Clerk updated members on the Medium Term Strategy development which was adopted in April, collaboration with other Councils, and the introduction of Councillor sessions.

It was **recommended** that:-

- a) the position is noted.

**PF26/005      Seminars & Outside Bodies**

Councillor L Lloyd-Tolman informed members that she has been appointed as the Community Council representative of the Ethics & Standards Committee and a new manager has been appointed at CCYP.

It was **recommended** that:-

- a) the position is noted.

**PF26/006      Exclusion of the Public & Press**

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**PF26/007      Cashbook and Bank Reconciliation for July 2025 & August 2025**

Members reviewed the documents and approved the Cashbook and Bank Reconciliation for July 2025 & August 2025.

It was **recommended** that:-

- a) the Cashbook and Bank Reconciliation for July 2025 & August 2025 are approved.
- b) the position is noted.

**PF26/008      Council House Building Update**

Members received an update from the Clerk on the energy use and efficiency of the building with the addition of the solar panels. A demo infra-red heating system will be tested in the building to assess if further savings can be made and reduce the use of gas. Members discussed if air conditioning could also be looked at for the building including the Chamber.

The Clerk informed members that the fire alarm panel needs to be upgrading to meet regulations at a cost of £9,500, members approved the upgrading of the fire alarm panel.

It was **recommended** that:-

- a) the cost of £9,500 to upgrade the fire alarm panel is approved.
- b) the position is noted.

**PF26/009 Staffing Update**

Members received a staffing update from the Clerk.

It was **recommended** that:-

- a) the position is noted.

*Signed .....*(Chair, Policy & Finance Committee)